

1ST SENATE  
2ND SESSION

# S. 002

To improve the efficiency of California State University Channel Islands Student Government by formally replacing the existing Bylaws with the Bylaws proposed by IAC. 001, the #BylawOverhaulActOf2k17.

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IN THE INTERNAL AFFAIRS COMMITTEE OF CSUCI STUDENT GOVERNMENT

APRIL 12, 2017

Senator Altman (for himself, Senator Massie, and the Internal Affairs Committee) introduces the following legislation.

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## AN ACT

To improve the efficiency of California State University Channel Islands Student Government by formally replacing the existing Bylaws with the Bylaws proposed by IAC. 001, the #BylawOverhaulActOf2017.

1 *Be it enacted by the Internal Affairs Committee of CSU Channel Islands Student Government,*

2 **SECTION 1. SHORT TITLE.**

3 (a) **SHORT TITLE.**—This Act may be cited as the  
4 “#BylawsActOf2017”.

5 **SEC. 2. FINDINGS.**

6 (a) **FINDINGS.**—The findings of this Act are as follows:

- 7 (1) The posted CI Student Government Bylaws could have been more clearly recorded.  
8 (2) The posted CI Student Government Bylaws are confusing and contradictory.

9 (3) The posted CI Student Government Bylaws contain unprofessional and egregious  
10 spelling, grammar, and formatting errors.

11 (4) The posted CI Student Government Bylaws unreasonably hinder CI Student Government  
12 from pursuing its mission statement.

13 (5) The Internal Affairs Committee has researched and recommended a set of Bylaws—  
14 through IAC. 001, the #BylawOverHaulActOf0k17, which was introduced by Chief Justice Brandon Burns  
15 (for himself, Associate Justice Jorge Robles Garibay, Associate Justice Jack Holden, Senator Reymundo  
16 Massie, Senator Nathan Altman, and Director of External Affairs Carla Mena)—to replace the existing  
17 Bylaws to solve such problems

### 18 **SEC. 3. TEXT OF BYLAWS.**

#### 19 **ARTICLE I — INTRODUCTION, GENERAL PROVISIONS**

##### 20 **Part 1. Name of organization and purpose.**

###### 21 **1.1.1 Name.**

22 (a) The name of this organization is California State University Channel Islands Student  
23 Government.

24 (b) Throughout these Bylaws, this organization is referred to as Student Government.

###### 25 **1.1.2 Purpose.**

26 (a) Student Government is—

27 i. An entity of Associated Students of California State University Channel Islands, Incorporated.

28 ii. Delegated by the ASI Board of Directors, the official representative organization for the students of  
29 California State University Channel Islands.

30 iii. Placing the students at the center of our educational experience, California State University Channel Islands'  
31 Student Government seeks to effectively communicate, create and maintain community, as well as provide and  
32 support co-curricular learning. As we represent the University and our student body, we will hold ourselves to

33 the highest standards by leading with integrity and selflessly serving the students and the University on a local,  
34 state, and nationwide level.

35 Part 2. Authority of Bylaws and general provisions.

36 1.2.1 General provisions

37 (a) Throughout these Bylaws, the following abbreviations and terms are used unless otherwise indicated—

38 i. ASI. Associated Students of California State University Channel Islands, Incorporated.

39 ii. CSU. California State University. iv. CI. CSU Channel Islands.

40 iii. RONR. Robert’s Rules of Order, Newly Revised, most current edition.

41 iv. Student Body. All CI students who pay ASI fees.

42 v. University. CSU Channel Islands.`

43 vi. President. President of CSU Channel Islands Student Government.

44 vii. Vice President. Vice President of CSU Channel Islands Student Government.

45 viii. Officer. Any elected or appointed members of student government excluding interns of CSU Channel  
46 Islands Student Government.

47 1.2.2 Authority of Bylaws, supremacy and amendment.

48 (a) All persons in Student Government must adhere to these Bylaws, the decisions of the

49 Judicial Branch regarding their interpretation and application, and any other applicable local, State or Federal

50 law, or University policy.

51 (b) These Bylaws and all persons in Student Government must adhere to the ASI Bylaws, the ASI Election

52 Code and the ASI Entity Constitution. ASI Bylaws and all ASI governing documents rule supreme to the

53 Student Government Bylaws.

54 (c) In the event of a conflict between Senate legislation or Executive Order from the President of Student

55 Government and these Bylaws, the Bylaws shall be supreme.

56 (d) These Bylaws may be amended by two-thirds vote of the Senate in a duly noticed public meeting.

57 1.2.3 Nondiscrimination in membership and usage of facilities.

58 (a) All ASI fee-paying students entitled to use all Student Government programs and services and participate in  
59 Student Government.

60 (b) Student Government may not restrict access to services or programs, or prohibit the participation of a  
61 student on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital  
62 status, citizenship, sexual orientation, or disability.

#### 63 1.2.4 Eligibility Requirements.

64 (a) All elected or appointed officers must have a minimum cumulative and semester grade point average of 2.5  
65 at the time of selection and must maintain this minimum average throughout the term of services and be in good  
66 behavioral standing.

67 (b) Officers who fail to meet these minimum requirements may be granted probationary membership status with  
68 written appeal to the ASI Executive Director. In the absence of the ASI Executive Director the ASI Assistant  
69 Director will serve in their place. -

70 i. Not affect rights and privileges granted by the position the member holds,

71 ii. Probationary status may only be granted for one semester and once for the member's current term.

72 (c) If an officer is denied their appeal for probationary status by the ASI Executive Director, the officer may  
73 appeal to the ASI Board of Directors for a grant of probationary membership status.

74 i. The ASI Board may deny any appeal for any reason they deem necessary.

75 (d) All non-officers of Student Government provided by these Bylaws shall be exempt from the academic  
76 requirement set forth in paragraph (a) of this section.

## 77 ARTICLE II — THE LEGISLATURE

### 78 Part 1. Legislative authority, activities, and general provisions.

#### 79 2.1.1 Legislative authority.

80 (a) The Senate must—

81 i. Vote on confirmation of appointments of the President to executive offices, the Judiciary, and to vacancies in  
82 Senate,

83 ii. Disseminate information about its activities conducted and programs created by  
84 Student Government,

85 iii. Comply with all Senate resolutions, legislation, and these Bylaws,

86 iv. Comply with the rules of order specified in RONR, and

87 (b) The Senate may—

88 i. Pass legislation governing the activities of Student Government, for purposes of carrying out the goals and  
89 responsibilities of these Bylaws,

90 ii. Create and pass resolutions,

91 iii. Create and pass special rules of order and procedures for governing its membership, and for the governing of  
92 members of Student Government,

93 iv. Override a veto of the President by three-fourths majority vote,

94 v. Pass amendments to these Bylaws by two-thirds majority vote

95 2.1.2 Ratification of legislation and presentation.

96 (a) Following the ratification of legislation, including appropriations legislation, by

97 Senate, the Vice President and Director of Operations must endorse the paper copy of that legislation and certify  
98 that it is the true and accurate copy enacted by Senate.

99 (b) The Director of Operations must, within three business days of ratification, present the legislation to the  
100 President for their signature or veto.

101 (c) The President may—

102 i. Sign the legislation, in which case it becomes effective upon the President's signature,

103 ii. Veto the legislation, in which case the legislation shall be referred back to

104 Senate, who may override that veto with a three-fourths majority vote,

105 iii. Take no action, in which case the legislation becomes effective six days after presentation.

106 (d) The Director of Operations must inform the Senate via electronic mail no later than 5:00 p.m. the next  
107 business day of the President's action on legislation presented under paragraph (c) of this section.

108 (e) The President may not—

109 i. Amend or otherwise modify legislation enacted by Senate except through a full veto.

110 (f) All approved legislation must be saved by the Director of Operations on the Student Government website  
111 and made available to the public and Senate upon request.

112 Part 2. Senators.

113 2.2.1 Senate composition.

114 (a) Student Government Senate is composed of Senators that are popularly elected each academic year by the  
115 student body of CI, or appointed by the President to fill a vacancy if elections have already occurred.

116 i. The Senate can be composed of one Senator for about every 700 students who pay ASI fees, but shall not to  
117 exceed 15 Senators total.

118 2.2.2 Minimum qualifications.

119 (a) No person may hold the office of Senator or campaign for this office unless that person—

120 i. Has completed a minimum of twelve units of coursework at CSU Channel  
121 Islands

122 ii. Maintains both a cumulative and semester grade point average (GPA) no less than 2.5, and

123 iii. Is enrolled in a minimum of six units per semester at CSU Channel Islands.

124 (b) No Senator may receive bribes.

125 2.2.3 Vacancies and Right to Resign.

126 (a) Senators shall maintain their right to resign from office at any time. A Senator  
127 wishing to resign must tender a written letter to the Student Government Vice President. Resignations shall be  
128 considered effective immediately.

129 (b) If all senator positions are not filled at the conclusion of the elections, the President must recommend  
130 senators for appointment to these vacancies at the first Senate meeting of the academic year.

131 i. If all senator vacancies are not filled by the first Senate meeting of the academic year, the President has 30  
132 days to recommend senators for appointment to these vacancies.

133 ii. If senator vacancies remain after 30 days, the President may ask the Senate for an extension of a reasonable  
134 amount of time.

#### 135 2.2.4 Appointment and authority of a presiding officer pro tempore.

136 (a) Senate may elect a member by majority vote to the office of Senate pro tempore to serve as chair. Such an  
137 election must take place in accordance with RONR and must be duly noticed to the public as required by  
138 Section 2.3.1 of these Bylaws.

139 (b) If any presiding officer of the Senate wishes to participate substantively in debate or vote, that presiding  
140 officer must recuse themselves from the duties and position of the chair for the consideration of that question,  
141 and the duties of the presiding officer shall devolve upon any of the officers listed below.

142 (c) The election of a presiding officer pro tempore does not relieve the Vice President of their duty to attend all  
143 Senate meetings, nor does it relieve the Vice President of their authority to preside over the Senate and cast the  
144 dividing vote if they be equally divided.

145 (d) If the Student Government Vice President is not in attendance of a meeting of the  
146 Senate, or does not wish to preside over a meeting of the Senate which they are attending, the duties of the  
147 Senate's presiding officer shall devolve, in the order herein, upon—

- 148 i. The Senate pro tempore, if one has been elected,
- 149 ii. The chair of the Internal Affairs Committee,
- 150 iii. A Senator, in order of their Student Government seniority,
- 151 iv. If no senators are present, then quorum is not met and the  
152 meeting is not official.

153 (e) The Senator acting as the presiding officer shall reassume the  
154 duties of presiding officer duties once voting on all action items is complete.

155 (f) The Senate and Vice President may allow the Vice President-Elect for  
156 the following year to serve as the presiding officer for a maximum  
157 of two (2) Senate meetings following the receipt of the ASI election

158 results.

### 159 2.2.5 Recall of Senators.

160 (a) A Senator may be subject to a recall election if a petition bearing the signatures,  
161 names, and student identification numbers of fifteen percent of the ballots cast in the previous election is  
162 submitted to the ASI Board. This petition must—

163 i. Clearly state the person or persons sponsoring the recall effort,

164 ii. Clearly state the reasons for the recall effort

165 iii. The names, signatures, and student identification numbers must be submitted to the ASI Student Programs  
166 Coordinator for purposes of verifying that those persons signing the petition are students eligible to vote.

167 (b) In the event of a recall petition being properly filed, Student Government must properly notify the public of  
168 a recall effort and permit any interested and qualified person to run for the seat that may be vacated.

169 (c) Not less than thirty days after the submission of a recall petition, the ASI Election Council must conduct a  
170 recall election in accordance with the ASI Elections Code.

171 (d) A majority of ballots cast is required to remove a Senator from office and elect a new Senator to office.

172 i. The ASI Election Council will determine time and place for the recall election and selection of new Senator.

### 173 2.2.6 Senator Duties and Responsibilities

174 (a) All Senators must-

175 i. Serve on a minimum of one University Committee.

176 ii. Submit weekly reports to Vice President by 5:00 p.m. on Fridays.

177 iii. Attend biweekly one on one meetings set by the Vice President.

178 1. One on ones will only be conducted while school is in session.

179 iv. Attend all Student Government meetings held on Wednesday at 9:00 a.m. in the  
180 Coville Conference Room.

181 1. Absences may be excused if the Vice President is notified 48 hours prior to the meetings.

182 v. Work a minimum of five hours per week throughout their term.

- 183 1. A minimum of two hours must be served in the office.
- 184 vi. Attend a minimum of five CI events per semester as a Student Government Representative.
- 185 (b) Housing and Residential Education Senator must-
- 186 i. Work with housing students and staff to identify the needs of students living on campus.
- 187 ii. Housing and Residential Education Senator may serve a minimum of one office hour in the Housing office.
- 188 (c) Graduate, Credential and Alumni Senator must-
- 189 i. Serve on the Alumni and Friends campus committee
- 190 ii. Work alongside Graduate Schools and School of Education to identify the needs of students within each
- 191 program.
- 192 (d) Student Engagement Senator must-
- 193 i. Connect with clubs and organizations to increase student involvement.
- 194 ii. Attend all freshman and transfer student orientation and/or events as the Student Government representative.
- 195 iii. Student Engagement Senator may serve a minimum of one office hour in the SEAL center or interacting
- 196 with clubs
- 197 (e) Academic Affairs Senator must-
- 198 i. Attend all Academic Senate meetings
- 199 ii. Serve as a liaison between students and faculty.
- 200 (f) Social Justice Senator must-
- 201 i. Work with Intercultural services to identify needs of underrepresented students.
- 202 ii. Social Justice Senator may serve at least one office hour at Intercultural services.
- 203 (g) Wellness and Recreation Senator must-
- 204 i. Work with Campus Recreation, Boating Center, Student Health Services and Counseling And Psychological
- 205 Services (CAPS) to better identify the needs of students
- 206 ii. Wellness and Recreation Senator may serve at least one office hour at Campus Recreation
- 207 (h) Commuters and Transportation Senator must-

- 208 i. Work with the Commuter Program Assistant to identify the needs of commuter students.
- 209 ii. Work with Transportation and Parking services to help promote alternative transportation options
- 210 (i) Veterans and Non-Traditional Students Senator must-
- 211 i. Work with Veterans Affairs to identify needs of students.
- 212 ii. Identify needs for non-traditional students.
- 213 iii. Veterans and Non-Traditional Students Senator may serve at least one office hour in the Veterans Affairs
- 214 Center
- 215 (j) Sustainability and Technology Senator must-
- 216 i. Educate students on campus sustainability efforts and advancements in technology.
- 217 Part 3. Conduct and Information on Meetings.
- 218 2.3.1 Regular meetings — Notice and agenda.
- 219 (a) The Senate must hold weekly meetings each semester unless quorum is not met, as
- 220 described in section 2.3.2, paragraph (b).
- 221 (b) Meetings of the Senate shall be held on Wednesdays at 9:00 a.m. during the academic calendar.
- 222 (c) Meetings of the Senate and its committees are open to the public unless otherwise specified.
- 223 (d) At least seventy-two hours prior to the scheduled start of the Senate’s regular meeting, the Director of
- 224 Operations must deliver written notice, consisting of the meeting’s agenda packet, to any person registered with
- 225 the Student Government office. The Director of Operations must also deliver electronic notice to all Senators
- 226 and ex-officio members of Senate, as well as the President, Vice President, Executive Directors of Student
- 227 Government, ASI Student Programs Coordinator, ASI Assistant Director and ASI Executive Director.
- 228 (e) For purposes of this Part, ‘agenda packet’ means—
- 229 i. A document that shows all items to be discussed or acted upon by Senate.
- 230 ii. A complete copy of any legislation or resolution to be discussed or acted upon.
- 231 iii. The minutes for the previous Senate meeting.
- 232 iv. The time and place of the Senate meeting.

233 (f) At least seventy-two hours prior to the scheduled start of Senate's regular meeting, the agenda packet shall  
234 be posted conspicuously in the Student Government Offices and in other locations freely accessible to members  
235 of the public. The agenda packet shall also be made available in Portable Document Format (.pdf) format on the  
236 Student Government website.

237 (g) The Director of Operations shall provide, upon request, copies of the agenda packet to any interested person.

#### 238 2.3.2 Quorum.

239 (a) A quorum consists of fifty percent, plus one, of the Senate seats currently occupied at the time the meeting  
240 starts.

241 (b) A quorum requirement may be met by teleconferencing in a manner that the Senate may prescribe.

242 (c) If Senate business, including the handling of resolutions, appropriations, or legislation, or any other function  
243 of Senate is conducted without a quorum present, those acts are null and void.

244 (d) All meetings of the Senate must be conducted in accordance with any applicable local, state or Federal law,  
245 University policy or Senate legislation.

#### 246 2.3.3 Regular meetings — Requirement to follow agenda.

247 (a) The presiding officer may not re-order or amend the agenda except through motions of voting members of  
248 the Senate.

249 (b) Unless a separate motion is made to amend the agenda, no action or discussion may take place on an item  
250 not in the Senate's agenda packet.

251 (c) Pertaining to separate motions made to amend the agenda,

252 i. This motion is debatable with respect to the nature of the item being added to  
253 the agenda requiring immediate action.

254 ii. The adoption of this motion requires a two-thirds vote, or the unanimous consent of all members of Senate  
255 present if less than two-thirds of Senate is present.

#### 256 2.3.4 Regular meetings — Public comments and reports.

257 (a) All public meetings must provide an opportunity for members of the public to address

258 Senate or its committees on any item affecting higher education or other matters under Senate's jurisdiction,  
259 subject to reasonable limitations on time, meeting security, and good order.

260 i. Unless specifically extended by Senate through a motion to limit or extend limits of debate, the total time  
261 allotted for public comments is fifteen minutes.

262 ii. At their discretion, the presiding officer of the Senate meeting may take a speakers' list in order to ensure a  
263 balance of time for all Senators.

264 iii. A member of Senate may briefly respond to public comments, but no action or further discussion may occur  
265 on items raised in public comments unless those items are on the agenda.

266 (b) All public meetings must provide an opportunity for members of Senate and executive officers to briefly  
267 report on their activities.

268 i. Except for brief requests for clarification of details within reports, no discussion of report items may take  
269 place.

270 ii. Senate members need not yield time to Executive officers in order for them to present their reports.

271 (c) A standing item shall exist on the Senate meeting agenda that provides Student Government Standing  
272 Committee chairpersons the ability to present their committee reports as required by Article VI of these Bylaws.

273 2.3.5 Special meetings — Notice and agenda.

274 (a) The Senate may convene in a special meeting with twenty-four hour notice by delivering to each member of  
275 Senate, either personally or by electronic mail, an agenda packet for that meeting.

276 (b) Senate may not consider items not on the agenda during a special meeting.

277 2.3.6 Emergency meetings.

278 (a) In an emergency situation requiring immediate action due to disruption or threatened disruption of public  
279 facilities, Senate may hold an emergency meeting without compliance with the requirements of Section 2.3.4 of  
280 this Part.

281 (b) Members of Senate and members of the public, including the news media, must be notified at least one hour  
282 prior to the scheduled start of the emergency meeting if telephone services are operable.

283 2.3.7 Closed meetings — Conduct of meeting and minutes.

284 (a) The Senate and its committees may hold a closed meeting, from which the public is excluded, if the notice  
285 requirements in Section 2.3.1 are met.

286 (b) In this Section, ‘employee’ refers to any student compensated by ASI.

287 (c) During a closed meeting, the Senate may only consider—

288 i. Certain litigation pursuant to the advice of legal counsel,

289 ii. Certain employment matters

290 iii. Certain matters relating to a particular employee, unless that employee  
291 requests a public hearing,

292 iv. Matters relating to law enforcement.

293 (d) The Senate may close a Senate meeting temporarily in order to discuss matters pertaining to the  
294 appointment of an executive director, judicial officer, or Senator in the case of an open seat.

295 (e) Prior to the start of a closed meeting, the Senate or its committee shall disclose, in a regular, open meeting  
296 the item or items to be discussed in the closed meeting. No other item shall be considered or discussed in the  
297 closed meeting.

298 (f) Immediately after the termination of the closed meeting, the Senate or its committee must reconvene prior to  
299 adjournment in public session and disclose what actions, if any, were taken during the closed meeting. These  
300 actions must be recorded in Senate’s minutes.

301 2.3.8 Place of meeting.

302 (a) Senate may not conduct any meeting in any facility that prohibits the admittance of any person or persons,  
303 on the basis of race, religious creed, color, national origin, ancestry, or sex, or which is inaccessible to disabled  
304 persons, or where members of the public may not be present without making a payment or purchase.

305 2.3.9 On-record Senate discussion (Discussion Items).

306 (a) During the consideration of items placed on the agenda as Discussion Items, Senate must consider the items  
307 informally as described in RONR – Committee of the Whole, unless the item pertains to legislative action of  
308 Senate.

309 (b) Consideration of items as described under paragraph (a) of this Section does not require the making of a  
310 motion to consider informally unless a member of Senate objects.

#### 311 2.3.10 Yielding time to members of the public during times other than public comment.

312 (a) A member of the Senate may yield a portion or all of their time to a member of the public during a part of  
313 the meeting other than public comment for purposes of contributing productively to Senate’s deliberations.

314 (b) During yielded time, the member of the public must conduct themselves in accordance with standards of  
315 legislative comity and the rules and procedures outlined in these Bylaws and Senate’s parliamentary authority.

#### 316 2.3.11 Authority of Senate to enforce order.

317 (a) If, during a public meeting, a person or group of persons willfully disrupts Senate’s  
318 conduct of a meeting, Senate may order the meeting room cleared and continue in session.

319 (b) During the remainder of such a disrupted meeting as described in paragraph (a), Senate may not consider  
320 items not on the agenda.

#### 321 2.3.12 Content of minutes.

322 (a) The Director of Operations, or designee, is required to take minutes in all Student  
323 Government Senate meetings, open or closed, regular or special.

324 (b) These minutes must at minimum contain—

325 i. The time at which the meeting was called to order,

326 ii. The names of the members of Student Government present at the meeting and the fact that a quorum was  
327 present,

328 iii. Whether or not the minutes from any previous minutes were approved,

329 iv. Who presides over the meeting,

330 v. Whether or not the regular presiding officer is present and presiding, or the name of a presiding officer pro  
331 tempore if one presides at any time during the meeting,

332 vi. All of the following motions or parliamentary items—

333 1. All main motions and amendments to main motions, and the disposition of those motions,

334 2. Secondary motions that were not lost or withdrawn when necessary for clarity,

335 3. All motions that bring a question before Senate again,

336 4. The text of enacted resolutions and legislation, and appropriations,

337 5. Notices of motions to rescind or amend,

338 6. All points of order and appeals, and the decisions of the presiding officer regarding those points and appeals,

339 7. If a recess is taken, the time at which the meeting stood in recess and the time at which the meeting was  
340 called back to order, and

341 8. Incidental motions pertaining to the discussion or ratification of legislation.

342 vii. A summary of what each recognized member of Student Government said during debate on motions or  
343 during the discussions, and a summary of what is said during public comment periods including the names of  
344 persons addressing Senate,

345 viii. If a closed session is conducted, the results of any actions taken during the closed session, and

346 ix. The time at which the meeting is adjourned.

347 (c) The portion of the minutes taken by direction of paragraph (a) of this Section need not be published if they  
348 pertain to the proceedings of a closed session.

349 Part 4. Standing committees and special rules of order.

350 2.4.1 Standing Senate Committees

351 (a) Student Government Senate has one standing committee provided for by these  
352 Bylaws.

353 (b) Senate may create a new standing committee by a two-thirds vote.

354 i. Additional committees created via vote of the Senate shall only be in effect during the academic year in which  
355 it was created unless these Bylaws are amended accordingly.

356 (c) A chairperson for the Bylaw-provided standing committee must be appointed no later than the end of the  
357 fifth week of the Fall Semester.

358 (d) All appointments to each committee shall be performed by the Vice President of  
359 Student Government.

360 i. Each appointment shall be in effect until the last day of the Spring Semester of the respective school year.

#### 361 2.4.2 Internal Affairs Committee.

362 (a) The Internal Affairs Committee is responsible for —

363 i. The content and form of legislation and general oversight of all functions of  
364 Student Government,

365 ii. Conduct auditing, investigation, compliance, and enforcement of Student  
366 Government's bylaws, parliamentary authority, legislation and resolutions,

367 iii. All proposed revisions to these Bylaws, and

368 iv. Any other matter pertaining to the Senate's legislative activities.

369 (b) The Internal Affairs Committee consists of the Associate Justices, two Senators, and one executive member.  
370 The Chief Justice will serve as the non-voting chairperson.

371 i. If there are no Associate Justices, one Executive member and one senator will serve in their place.

372 ii. If there is only one Associate Justice, the other position will be filled by an executive member

373 (c) The Internal Affairs Committee may also consist of ex officio members, but they do not possess voting  
374 rights. The President and Vice President may not be considered members of the Internal Affairs Committee.

375 (d) Following the appointments of its membership, the Internal Affairs Committee must meet every other week  
376 or as needed.

377 (e) The Internal Affairs Committee chairperson must submit a committee report to the Senate at the Senate  
378 meeting immediately following each committee meeting.

379 (f) The Internal Affairs Committee shall have the authority to conduct official investigations into violations of  
380 these Bylaws. Such investigations will be conducted as prescribed in these Bylaws. In the case of investigation

381 –  
382 i. The Internal Affairs Committee shall conduct the investigation.

383 1. Following the investigation, the Internal Affairs Committee Chair must  
384 provide a written investigation report to the Senate, President, Vice  
385 President, and parties involved.

386 ii. All complaints shall be given to the Chief Justice to open up an investigation.

387 1. If the Chief Justice is the perpetrator, The investigation will be chaired by an associate justice. In the case of a  
388 tie in regards to this special investigation, the chair (associate justice) will be the tiebreaker.

389 2. If the investigation is about a member of the internal affairs committee, that member must recuse themselves  
390 from the entire investigation.

391 iii. Any Internal Affairs Committee meeting dealing with personnel shall be considered closed meetings.

392 iv. All decisions of the internal affairs committee may be appealed. In this situation, the investigation would go  
393 to the entire senate to vote on. A two-thirds vote must be reached in order to uphold the decision of the internal  
394 affairs committee.

395 2.4.3 Special Senate Rules.

396 (a) The Senate shall maintain its authority to set additional special rules in place for self-  
397 governance.

398 (b) Special rules set in place must be introduced via Senate Bill and passed by a three- fourths majority vote of  
399 the Senate.

400 (c) Special rules must be in compliance with these Bylaws.

401 (d) If at any time special rules conflict with the provisions set forth by these bylaws, these bylaws shall be  
402 supreme.

403 ARTICLE III — THE EXECUTIVE BRANCH

404 Part 1. The Executive Branch.

405 3.1.1 Description.

406 (a) The Executive Branch consists of the President, Vice President, the Executive  
407 Directors, and President's Cabinet.

408 3.1.2 Executive officers — Removal from office by recall.

409 (a) The President and Vice President may be subject to a recall  
410 election if a petition bearing the signatures, names, and student identification numbers of fifteen percent of the  
411 student body is submitted to the Student Government Office. This petition must—

412 i. Clearly state the person or persons sponsoring the recall effort,

413 ii. Clearly state the reasons for the recall effort, and

414 iii. Clearly state the proposed replacement or replacements for the executive officer subject to the recall effort,  
415 to be placed on the ballot, excluding executive directors, who may not be subject to named replacement.

416 The names, signatures, and student identification numbers must be submitted to the Vice President of Student  
417 Affairs for purposes of verifying that those persons signing the petition are students eligible to vote.

418 (b) In the event of a recall petition being properly filed, Student Government must properly notify the public of  
419 a recall effort and permit any interested and qualified person to run for the seat that may be vacated.

420 (c) Not less than thirty days after the submission of a recall petition, Student Government must conduct a recall  
421 election in accordance with the ASI Elections Code.

422 i. A majority of ballots cast is required to remove an executive officer from office.

423 ii. Except for executive directors, a plurality of ballots cast, if a majority favors recall, is required to select a  
424 replacement executive officer.

425 iii. For elections recalling executive directors, the President must provide a new appointee to Senate within  
426 thirty days.

427 3.1.3 Executive Officers – Right to Resign.

428 (a) All executive officers, both compensated and uncompensated, shall maintain their right to

429 resign from office at any time. An executive officer wishing to resign must tender a written letter of resignation  
430 to each member of Student Government. Resignations shall be considered effective immediately. If the  
431 resigning executive officer is in a compensated position, a written letter of resignation must also be provided to  
432 each member of the ASI Board of Directors, as well as the ASI Executive Director.

## 433 Part 2. The President.

### 434 3.2.1 Description.

435 (a) The President is the Chief Executive Officer of Student Government, the student body president, and shall  
436 faithfully execute Student Government's bylaws and legislation.

437 (b) The President is an ex-officio member of any committee formed by Student  
438 Government, unless otherwise specified in these bylaws.

### 439 3.2.2 Duties and powers.

440 (a) The President must—

- 441 i. Represent and advocate on behalf of Student Government and the general student body to all persons and  
442 organizations within and outside the campus community,
- 443 ii. Attend all California State Student Association monthly plenary and regional meetings.
- 444 iii. Serve as the voting member for the California State Student Association
- 445 iv. Appoint, with the advice and consent of the Senate, students to executive director positions provided by this  
446 Article, and the offices of Chief Justice and the Associate Justices,
- 447 v. Recommend, with the advice and consent of the Senate, a replacement for a vacancy in the Senate within  
448 thirty days of the position becoming vacant,
  - 449 1. President must recommend someone within 30 days of vacancy.
  - 450 2. If more time is needed, the President may ask the Senate for an extension
- 451 vi. Assist in recruiting and recommending students to serve on University  
452 committees.
- 453 vii. Take care that Senate legislation and these Bylaws are faithfully executed,

454 viii. Provide a report, in person or by designee, at all regular meetings of the Student Government Senate,

455 ix. Manage the functions of the Executive Branch, and

456 x. Approve or deny the Chief of Staff's selections for the Student Government

457 Intern Program.

458 (b) The President may—

459 i. Veto legislation, as described in Section 2.1.2 of these Bylaws,

460 ii. Appoint an Executive Director to serve as an advisory council to the President as ex-officio members of

461 Student Government, and dismiss members of this Cabinet,

462 1. All appointees must comply with eligibility requirements set forth by

463 Section 1.2.4 of these Bylaws,

464 iii. Serve as the students' representative on all campus committees, and make recommendations for the

465 appointment of other students to campus committees,

466 iv. Call special meetings of the Senate by communicating with the Vice President, and

467 v. Issue executive orders for purposes of carrying out the Bylaws or legislation of

468 Student Government.

469 (c) The President must work twenty hours a week during the academic year.

470 3.2.3 Minimum qualifications.

471 (a) No person may hold or campaign for the office of President of Student Government

472 unless that person—

473 i. Has completed a minimum of thirty units of coursework;

474 ii. Has completed a minimum of twelve of such units at CSU Channel Islands,

475 iii. Maintains both a cumulative and semester grade point average (GPA) no less than 2.5, as required in Section

476 1.2.4 of these Bylaws,

477 iv. Is enrolled in a minimum of six units per semester at CSU Channel Islands, but no more than eighteen (18)

478 units per semester; and

479 v. Does not enroll in, or intend to enroll in, more than eighteen units of coursework per semester during their  
480 tenure at any university, while serving their term in Student Government.

481 (b) No person may serve more than two terms of office as President.

#### 482 3.2.4 Compensation.

483 (a) The President may receive a compensation for their services, which shall be appropriated  
484 in accordance with Section 3.4.9 of this Article.

#### 485 3.2.5 Presidential succession.

486 (a) In the event of the death, resignation, or conviction of impeachment of the President,  
487 the Vice President shall become President.

488 (b) In the event that the President is temporarily incapacitated or otherwise incapable of performing their duties,  
489 the Vice President shall assume the duties of the President.

490 i. The President may transmit to the Vice President and the Senate a written declaration of temporary  
491 incapacity, which shall be effective based on the date and time in that declaration.

492 ii. Upon determination by the President that such incapacity no longer exists, the President shall transmit to the  
493 Vice President and the Senate a written declaration that such incapacity no longer exists, and resume their  
494 duties.

495 (c) If the Vice President's office is also vacant at the time of the President's removal from office or temporary  
496 incapacity, the Senate shall meet within forty-eight hours to appoint and confirm replacements for the President  
497 and Vice President.

### 498 Part 3. The Vice President.

#### 499 3.3.1 Description.

500 (a) The Vice President is the Deputy Chief Executive Officer of Student Government and shall take care that the  
501 Bylaws and legislation are faithfully executed.

502 (b) The Vice President is the presiding officer of the Senate and is responsible for ensuring that Senators  
503 execute the responsibilities of their offices.

504 (c) The Vice President is an ex-officio member of any committee formed by Student  
505 Government.

### 506 3.3.2 Duties and powers.

507 (a) The Vice President must—

- 508 i. Take care that the Bylaws and Senate legislation are faithfully executed,
- 509 ii. Serve as the liaison between the President and Senate,
- 510 iii. Chair Senate meetings and cast the deciding vote, if the Senate is equally divided,
- 511 iv. Call special Senate meetings as required,
- 512 v. Appoint a chair to each Senate committee,
- 513 vi. Take responsibility for the training of the Legislative Branch, and
- 514 vii. Hold Senators accountable to carrying out their duties.

515 (b) The Vice President may—

- 516 i. Remove a chair from an ineffective Senate committee, and
- 517 ii. Assume the duties of the President in the event of the President's temporary incapacity as provided in Section  
518 3.2.5 of these Bylaws.

519 (c) The Vice President must work not less than twenty hours per week while school is in session.

### 520 3.3.3 Minimum qualifications.

521 (a) No person may hold or campaign for the office of Vice President of Student Government  
522 unless that person meets the eligibility requirements prescribed in 3.2.3 for President.

### 523 3.3.4 Vice Presidential Succession.

524 (a) In the event of a vacancy in the Vice President position (due to death, resignation, conviction of  
525 impeachment, etc.), the President of Student Government shall appoint a new Vice President within three  
526 business days of vacancy.

## 527 Part 4. Executive Directors.

### 528 3.4.1 Description.

529 (a) Executive directors are Student Government officers appointed by the Student  
530 Government President and confirmed by two-thirds vote of the Student Government  
531 Senate.

532 (b) Student Government has the following executive directors and officers:

- 533 i. Director of Operations,
- 534 ii. Director of External Affairs,
- 535 iii. Director of Events, and
- 536 iv. Chief of Staff.

537 (c) Throughout this Part, the terms 'director' and 'executive director' are used interchangeably.

538 (d) All non-compensated executive directors shall be considered members of the  
539 President's Cabinet.

#### 540 3.4.2 Confirmation and security.

541 (a) Executive directors must be confirmed by a two-thirds vote of Senate.

542 (b) Executive directors may only be dismissed from their position through impeachment as laid out in Section  
543 3.1.2.

#### 544 3.4.3 Minimum qualifications.

545 (a) No person may hold any executive director position governed by this Part unless that  
546 person—

- 547 i. Has completed a minimum of twenty-four units of coursework;
- 548 ii. Has completed a minimum of twelve units at CSU Channel Islands; Maintains both a cumulative and  
549 semester grade point average (GPA) no less than 2.5, as required in Section 1.2.4 of these Bylaws, and
- 550 iii. Is enrolled in a minimum of six units per semester at CSU Channel Islands.

551 (b) No person may serve more than two terms of office in the same executive director position.

#### 552 3.4.4 Vacancies.

553 (a) In the event of an executive director vacancy, the President and Vice President shall

554 take care that the duties of the vacant office are still carried out.

555 (b) Within fourteen days of the vacancy, the President must recommend a replacement executive director to  
556 Senate.

557 i. In the event that a vacancy of a compensated position occurs, the President must recommend a replacement of  
558 that position to the Senate within seven days.

559 3.4.5 Director of Operations — Duties and responsibilities.

560 (a) The Director of Operations records all Student Government official communications. The Director of  
561 Operations must –

562 i. Attend all Senate meetings, and attest that all legislation enacted is true and accurate.

563 ii. Present, within three business days hours of its ratification, all Senate legislation and appropriations to the  
564 President as required by Section 2.1.2 of these Bylaws,

565 iii. Maintain a permanent and current record of all members of Student  
566 Government including their contact information,

567 iv. Maintain regular office hours,

568 v. Maintain the Student Government office, including organization and inventory of office supplies, and

569 vi. Update and maintain the Student Government website—permitting they have access to edit the website.

570 vii. Maintain the Student Government office, including the procurement and organization of office supplies.

571 (b) The Director of Operations must work not less than ten hours per week when school is in session.

572 (c) The Director of Operations is a compensated position, as outlined in section 3.4.9 of these Bylaws.

573 3.4.6 Director of External Affairs — Duties and responsibilities.

574 (a) The Director of External Affairs is Student Government’s representative to the  
575 California State Students Association (CSSA) and must—

576 i. Attend all CSSA monthly plenary and regional meetings,

577 ii. Attend all scheduled Senate meetings,

578 iii. Coordinate all Student Government legislative visits and advocacy,

579 iv. Disseminate information to students pertaining to Student Government’s lobbying and legislative activities

580 v. Oversee the recruitment and training of the Lobby Corps

581 vi. Collaborate with the CSU Channel Islands Director of Community and Government Relations,

582 vii. Coordinate all voter registration and education campaigns on campus.

583 (b) The Director of External Affairs must work not less than ten hours per week when school is in session.

584 (c) The Director of External Affairs is a compensated position.

585 3.4.7 Director of Events — Duties and responsibilities.

586 (a) The Director of Events is responsible for coordinating and chairing events. Duties

587 include, but are not limited to –

588 i. Organizing Student Governments attendance and presence at CSU Channel Islands events as determined by  
589 Student Government President or Senate.

590 ii. Encouraging Senators to coordinate events for their assigned constituents and/or project assignments and  
591 assist with the coordination of such events,

592 iii. Requesting help from and delegate responsibility to Senators and other Student  
593 Government Representatives for events as necessary,

594 iv. Performing thorough assessments of Student Government events, and v. Serving as the Chair of the Events  
595 Committee and, Maximus Awards Selection Committee.

596 (b) The Director of Events must work no less than five hours per week when school is in session.

597 3.4.8 Chief of Staff – Duties and Responsibilities.

598 (a) The Chief of staff serves in a supportive capacity for the Executive Branch and  
599 Student Government as a whole. Such responsibilities include, but are not limited to –

600 i. Serving as the coordinator of the Student Government Intern program, and ii. Meeting on a bi-monthly basis  
601 with the President and Vice President.

602 (b) The Chief of Staff must work no less than five hours per week when school is in session.

603 (c) The Chief of Staff must hold biweekly one-on-one meetings and monthly group meetings with interns.

604 i. Scheduling is at the discretion of the Chief of Staff.

605 3.4.9 Compensation.

606 (a) Executive Directors and other officers appointed or elected under this Part may  
607 receive a compensation for their services, which may be appropriated by Senate.

608 (b) The Student Government annual budget submitted to the ASI Budget Allocation and  
609 Spending Committee (ASI BASC) must include appropriate hourly compensation for specified Executive  
610 Directors, the President and Vice President, and other Bylaw- required members of the Executive Branch.

611 Part 5. Other Executive Officers; President's Cabinet.

612 3.5.1 General.

613 (a) The President may, at their discretion, appoint other officers or directors to the  
614 President's Cabinet for purposes of ensuring the efficient execution of the Bylaws and Senate legislation, as  
615 well as for purposes of representing and advocating for students. They should also be based on the needs of the  
616 organization, the campus, the Senate, the Vice President, and the President.

617 (b) No officer appointed under this Part may receive financial compensation, except in consequence of  
618 appropriations from Senate.

619 (c) The function(s) of these positions must be documented in writing and agreed upon by the candidate for the  
620 position and the assigning officer(s). Any major changes in function, such as omission or addition of specific  
621 duties, must also be agreed upon by the officer and assigning party and include a revision of the original  
622 documentation.

623 Part 6. Students recommended to University committees.

624 3.6.1 General.

625 (a) The President must assist in recruiting and recommending students to serve on University committees.

626 ARTICLE IV — THE JUDICIARY

627 Part 1. General provisions; authority of Judicial Branch.

628 4.1.1 Authority of Judicial Branch.

629 (a) The judicial power of Student Government is vested in the Judicial Branch, which  
630 consists of one Chief Justice and the Associate Justices.

631 (b) The Judicial Branch is responsible for interpretation of all legislation passed by the Senate including policy,  
632 procedure, and these Bylaws, as well as for the interpretation of orders issued by the Executive, and for  
633 conducting audits and investigations in cooperation with the Senate Internal Affairs Committee.

634 (c) The Judicial Branch is responsible for general oversight of both general and special elections in conjunction  
635 with the ASI Election Council, and may serve as members of the ASI Election Council.

636 i. At the request of the ASI Election Council chair, the Judiciary shall investigate any ASI Election Code  
637 violations pertaining directly to Student Government resources and operations.

638 4.1.2 Quorum required.

639 (a) All justices must be present and their votes tallied when making a ruling under the  
640 authority of this Article.

641 4.1.3 Conduct of hearings — Right of public access.

642 (a) Except as provided in paragraph (b) of this Section, all hearings of cases by the  
643 Judiciary must take place publicly, and the right of the public to access these hearings must not be infringed.

644 (b) Paragraph (a) does not limit the Judiciary's authority to ensure the security of its meetings, nor its authority  
645 to conduct investigations privately.

646 4.1.4 Judicial Officers - Right to Resign.

647 (a) Officers of the Judiciary shall maintain their right to resign from office at any time. A  
648 Judicial officer wishing to resign must tender a written letter of resignation to each member of Student  
649 Government. Resignations shall be considered effective immediately.

650 Part 2. Chief Justice.

651 4.2.1 Description.

652 (a) The Chief Justice is the head of the Judicial Branch and is responsible for the  
653 administration of investigations and hearings of the Judiciary.

654 (b) The Chief Justice shall be appointed by the President and confirmed by the Senate.

655 4.2.2 Minimum qualifications.

656 (a) No person may hold the office of Chief Justice of Student Government unless that  
657 person—

658 i. Has completed a minimum of thirty units of coursework,

659 ii. Has completed a minimum of twelve of such units at CSU Channel Islands,

660 iii. Maintains both a cumulative and semester grade point average (GPA) no less than 2.5, as required in Section  
661 1.2.4 of these Bylaws,

662 iv. Is enrolled in, and intends to enroll in, a minimum of six units per semester at

663 CSU Channel Islands throughout their tenure, and

664 v. Is able to complete a minimum of a two-semester term.

665 (b) No person may serve more than two terms as Chief Justice.

666 4.2.3 Prohibitions on conflicts of interest.

667 (a) No member of the judiciary may preside over their own case.

668 (b) Judicial cases must be free from biased opinion which would lead to a conflict of interest.

669 4.2.4 Powers and Duties.

670 (a) The Chief Justice must—

671 i. Preside over all meetings of the Judicial Branch,

672 ii. Take care that the Judiciary's procedures are properly executed,

673 iii. Deliver, in writing, the rulings of the Judicial Branch to the parties involved as well as to Senate,

674 iv. Serve as the Parliamentarian of the Senate, and attend all Senate meetings

675 v. Notwithstanding any other duty or privilege of this Article, ensure the proper  
676 functioning of the Judicial Branch.

677 vi. Serve as the chair of the Internal Affairs Committee

678 vii. Must overlook and approve any resolution and legislation before it is passed. This is considered judicial  
679 review.

680 (b) The Chief Justice may—

681 i. Call meetings of the Judicial Branch with adequate notice at their discretion, and

682 ii. Delegate judicial functions to the Associate Justices.

683 (c) The Chief Justice must work not less than two hours per week while school is in session.

684 Part 3. Associate Justices.

685 4.3.1 Description.

686 (a) An Associate Justice is a member of the Judicial Branch that shares responsibility with the Chief Justice and  
687 other Associate Justices for the functions of the Judiciary.

688 (b) There shall at minimum two associate justices. For every 2800 CI students, there shall be an additional two  
689 Associate Justices. No more than nine Associate Justices may exist.

690 4.3.2 Composition

691 (a) There shall at minimum two Associate Justices.

692 (b) For every 2800 CI students, there shall be an additional two Associate Justices.

693 (c) No more than nine Associate Justices may exist.

694 4.3.3 Appointment

695 (a). Chief Justice or President shall nominate Associate Justice candidates to the Senate for appointment.

696 i. Must be approved by two-thirds vote.

697 4.3.4 Minimum Requirements.

698 (a) No person may be an Associate Justice of the Judicial Branch of Student Government unless that person—

699 i. Has completed a minimum of thirty units of coursework,

700 ii. Has completed a minimum of twelve of such units at CSU Channel Islands,

701 iii. Maintains both a cumulative and semester grade point average (GPA) no less than 2.5, as required in Section

702 1.2.4 of these Bylaws,

703 iv. Is enrolled in, and intends to enroll in, a minimum of six units per semester at  
704 CSU Channel Islands throughout their tenure, and

705 v. Is able to complete a minimum of a two-semester term.

#### 706 4.3.5 Powers and Duties.

707 (a) An Associate Justice must—

708 i. Perform duties delegated by the Chief Justice,

709 ii. Sit on the Internal Affairs Committee, and

710 iii. Recuse themselves from a case in the event of a conflict of interest.

711 (b) An Associate Justice must work not less than two hours per week while school is in session.

#### 712 Part 4. Offenses.

##### 713 4.4.1 General provisions; applicability.

714 (a) These rules apply to all members of Student Government, including the Executive,

715 Legislative and Judicial Branches, whether elected, appointed, or ex-officio, as well as students appointed to  
716 campus committees by the President.

717 (b) It is the responsibility of the Judiciary and Senate Internal Affairs Committee to jointly handle offenses  
718 against these Bylaws.

719 (c) Definitions. For purposes of this Article, the following terms and definitions apply.

720 i. Complainant. The party making an accusation of wrongdoing in a complaint submitted to the Judiciary, or the  
721 party requesting an interpretation of these Bylaws from the Judiciary.

722 ii. Respondent. The party accused of wrongdoing in a complaint submitted to the Judiciary.

723 (b) These offenses are punishable by censure or impeachment.

##### 724 4.4.3 Perjury.

725 (a) No person may provide false testimony, in verbal or written form, to the Judiciary or  
726 to the Internal Affairs Committee, or any other Senate committee.

727 (b) Violations of paragraph (a) of this section are punishable by censure or impeachment.

728 Part 5. Rules of procedure.

729 4.5.1 Form and content of complaints to Judiciary.

730 (a) Any student may submit a complaint to the Judiciary, which must contain the  
731 following information:

732 i. The name or names of the students bringing the complaint,

733 ii. The name or names of the parties accused of wrongdoing, if any,

734 iii. The specific section or sections of the Bylaws that the parties accused of wrongdoing are alleged to have  
735 violated, or the section or sections that are requested for interpretation, and

736 iv. The signature of the complainants certifying that the information provided in the complaint is true and  
737 correct.

738 (b) Upon receipt of a complaint, the Chief Justice or designee must—

739 i. Note the date and time of receipt,

740 ii. Enter the complaint into the records of the Judiciary,

741 iii. Notify any parties accused of wrongdoing by email, unless otherwise required by law, and

742 iv. Notify the Chair of the Internal Affairs Committee as well as the Associate  
743 Justices.

744 4.5.2 Conduct of investigations and report of findings.

745 (a) The Chief Justice and Associate Justices must decide within three instructional days if  
746 sufficient cause exists to conduct an investigation into matters alleged in a complaint.

747 (b) The Judiciary shall conduct the investigation in a

748 manner outlined by these Bylaws, and report their findings in writing within a reasonable amount of time to the  
749 relevant parties.

750 (c) Any decision of the Judiciary will advance to the Senate for confirmation of the conviction (whether it be  
751 impeachment or other disciplinary action), based off the investigation findings.

752 (d) If any member of the Judicial Branch is under investigation, they must recuse themselves.

ARTICLE V — GENERAL STUDENT INVOLVEMENT

Part 1. General provisions.

5.1.1 Members described in this article.

(a) The members described in this Article shall not be considered to be officers of Student Government.

(b) Members of Student Government that are not officers must comply with eligibility requirements set forth in Section 1.2.4 of these Bylaws.

5.1.2 Impeachment.

(a) Impeachable offenses:

i. Threatening or verbally abusing any person, or otherwise conducting oneself in an inappropriate manner while exercising the duties or privileges of their office.

ii. Misusing or misappropriating Student Government property or funds.

iii. Misusing or abusing any powers or privileges related to their Student Government office.

iv. Intentionally violating any provision of these Bylaws, the legislation of Senate or applicable University policies.

v. Perjury (i.e., providing false testimony, in verbal or written form, to the Judiciary, any Branch Head, Internal Affairs Committee, or any other committee).

(b) Impeachment process:

i. The impeachment process is handled by the Judicial Branch and is outlined in 4.5.

Part 2. Interns.

5.2.1 Intern Program Description.

(a) Student Government shall maintain an Intern program composed primarily of students without an established CI GPA and/or those that are of first-year student status.

(b) The Legislative Branch, Executive Branch, and the Judicial Branch may have Interns assigned to their respective branches.

778 (c) The Student Government Chief of Staff shall serve as the coordinator for the Intern  
779 Program.

#### 780 5.2.2 Interns - Duties and responsibilities.

781 (a) Duties and responsibilities are not necessarily limited by this section.

782 (b) Interns shall –

783 i. Assist in the planning, coordination, and execution of Student Government events,

784 ii. Attend and report at all meetings of their assigned branch,

785 iii. Work alongside all members of Student Government to better represent the students of CI, and

786 iv. Work no less than three (3) hours per week during the academic year.

787 (c) Interns may-

788 i. Participate in official discussion items for meetings of their assigned branch,

789 ii. Work alongside members of the other branches of Student Government to assist in the effective operation of  
790 the organization, and

791 iii. Attend meetings of Student Government branches they were not assigned to.

792 (d) Interns shall not –

793 i. Hold voting rights on any legislative, executive, or judicial action items.

794 ii. Participate in official investigations, except in the case of providing testimony to the party performing  
795 investigation.

#### 796 5.2.3 Appointment and Dismissal.

797 (a) Interns shall be selected after completing the online application found on CI Sync and an interview with the  
798 Student Government Chief of Staff. All recommendations for intern must be approved by the Student  
799 Government President.

800 (b) Interns shall maintain their right to resign from their respective position at any time. An intern wishing to  
801 resign must tender a written resignation letter to each member of Student Government. Resignations shall be  
802 considered effective immediately.

803 (c) The President, Vice President, or Chief Justice may dismiss any intern from their respective branch at any  
804 time, provided that legitimate grievances exist and are documented in writing.

805 (d) The Senate may override any Intern dismissal by a two-thirds majority vote.

## 806 ARTICLE VI — STUDENT GOVERNMENT STANDING COMMITTEES

### 807 Part 1. General provisions.

#### 808 6.1.1 Committees described in this article.

809 (a) The committees described in this article shall be –

810 i. Considered standing committees of Student Government, and

811 ii. Chaired by respective Executive Officers per Article III of these Bylaws.

### 812 Part 2. Standing committees rules.

#### 813 6.2.1 Committee Membership.

814 (a) Membership for each standing committee shall not exceed 6 people.

815 (b) Members of each standing committee must be appointed by each committee chairperson and confirmed by  
816 the Senate with a two-thirds majority vote and, each committee must not consist of more than 6 members.

817 (c) Each standing committee shall consist of no more than six committee members.

818 (d) Each standing committee must have at least one, but no more than three Senators serving within their  
819 respective memberships.

#### 820 6.2.2 Meetings.

821 (a) All committee meetings must comply with the rules of order specified in RONR, the provisions addressing  
822 order in these Bylaws, and any additional special rules of order that the respective committee may agree upon.

823 (b) Quorum consists of fifty percent plus one of a respective committee's membership.

824 (c) Committees must have quorum in order for a committee chairperson to call meetings to order.

825 (d) Committee members shall vote in order to make recommendations to the Senate.

826 (e) No standing committee may be delegated full powers from the Senate.

827 (f) A committee chairperson shall cast the deciding vote only if their respective committee’s membership is  
828 equally divided.

829 (g) Each committee chairperson shall submit a report of their respective committee’s activities to the Senate for  
830 presentation at the Senate meeting immediately following the last committee’s meeting.

831 (h) At their discretion, the Vice President may waive a committee chairpersons’  
832 requirement to report at a Senate meeting.

833 **SEC. 4. FORMAT OF BYLAWS.**

834 The format of the SG Bylaws will be determined by the Internal Affairs Committee.

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**Director of Operations, Karina Hinojosa**

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**Vice President, Marlene Pelayo**

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**President, Michelle Noyes**