

**Minutes for the meeting of the Student Government Senate
California State University Channel Islands**

Tuesday, November 16, 2010 at 7:00 P.M. at California State University Channel Islands
Student Union Conference Room, One University Drive, Camarillo, CA 93012

1) Call to Order at 7:08 P.M.

2) Attendance:

- a. Executive and Judiciary members present: Vice President Elizabeth Bingham, Alisha Tumin, Christine Wamba, Stephanie Jones
- b. Senate members present: Rebecca Cano, MacKenzie Garcia, Whitney Gradillas, Katrina Newcomb, Juan Carlos Villanueva

3) Approval of the Agenda:

- a. Motion to approve by Ms. Garcia. Second by Ms. Gradillas.
- b. Agenda approved by unanimous consent.

4) Approval of the Minutes:

- a. Motion to approve by Ms. Newcomb. Second by Mr. Villanueva.
- b. Discussion:
 - i. Ms. Garcia emailed two revisions to Ms. Tumin.
- c. Minutes, as amended, are approved by unanimous consent.

5) Public Forum:

- a. No members of the public addressed the Senate at this time.

6) Special Presentations:

- a. No special presentations were made to the Senate at this time.

7) Action Items:

- a. No items were acted upon by the Senate at this time.

8) Discussion Items:

- a. Internship Program:
 - i. Ms. Wamba: I am in charge of the internship program. Hopefully everyone read the documents attached to the agenda. Some grammatical errors have been caught already. I'd like your feedback. The reason why the interns have two references is because we want this job to be professional. What do you think of the interview questions?
 - ii. Ms. Garcia: For the reference piece, is there an amount of time that they're supposed to have known the person? Should they not be related to the person?
 - iii. Ms. Wamba: Should we have them know the applicant for two years?
 - iv. Mr. Tabor: Let's just make sure they are not related.
 - v. Ms. Wamba: For the duties, does anyone have more suggestions? We want the interns to shadow the senators and members of Student Government.
 - vi. Ms. Bingham: Are there other things the interns should be doing?
 - vii. Mr. Villanueva: I think the senators need to take the interns to their constituencies.
 - viii. Ms. Garcia: It's part of shadowing.
 - ix. Ms. Gradillas: Would they be going through every senator?

- x. Ms. Wamba: The plan is that we will have a maximum of two to three senators to do the interview process, and then they will be shadowing someone in Student Government. Do we want them to be able to shadow everyone?
- xi. Ms. Bingham: We can work out the details at a later time.
- xii. Ms. Gradillas: So it caters to the student regarding what they are interested in with Student Government, right?
- xiii. Ms. Bingham: Will they be going to any training?
- xiv. Ms. Wamba: Yes. I'm hoping to get them to the training in January if the program is running by then. Do you see any questions on the interview sheet that should be changed or added?
- xv. Ms. Newcomb: For question number four, are we even allowed to do that? I feel they might take Student Government as a joke if that question is asked.
- xvi. Ms. Wamba: We are also looking for their reactions. It's really about them answering that if they were needed, they could take on the responsibility.
- xvii. Ms. Garcia: Number six and number four are similar, so maybe we can just omit number four. That way we're still asking a hypothetical question.
- xviii. Ms. Wamba: I'll delete number four and just do number six even though we don't normally do events like that. We want them to answer that they would ask questions and ask for help, if needed.
- xix. Ms. Gradillas: Is this going to be their first interview? Since it's a freshman, maybe we could ask them what attracts them to Student Government and why they want to be in Student Government. That way they can show that they know what we do.
- xx. Mr. Villanueva: For number six, it doesn't really catch what Student Government is. It's a nice situational, but it would be good to have a situation where it involves what Student Government really does.
- xxi. Ms. Garcia: That's why I was saying to mix together four and six since they both ask the same type of question.
- xxii. Ms. Gradillas: Going of my earlier comment, I just read number seven. Maybe we can bring that to the front.
- xxiii. Ms. Wamba: I'll revise it.
- xxiv. Ms. Garcia: We should ask generic questions about organization skills and provide evidence that they have done work before. We want to make sure the person is good and not just giving a stellar interview.
- xxv. Ms. Bingham: For the interview of Cabinet and Director positions, we had a rubric. I can email it to you.
- xxvi. Ms. Wamba: Let's start after Christmas Break to get out strong and find interns.
- xxvii. Ms. Gradillas: If you want them participating in the training, we would need to do it as soon as possible.
- xxviii. Ms. Newcomb: Is this carrying over into next year's Student Government?

- xxix. Ms. Bingham: Hopefully. In the past, we had the intern program, but we did not have it last year.
- xxx. Ms. Wamba: I did it in the spring of 2009 and then became a senator. Just start talking about it with people.
- xxxi. Ms. Bingham: We're starting from the ground up since it's been a couple years.
- xxxii. Mr. Villanueva: When are you hoping to give out applications?
- xxxiii. Ms. Wamba: I want to start at the Block Party this Friday and table some of next week.
- xxxiv. Ms. Bingham: Do you want a senator to help you with the process?
- xxxv. Ms. Wamba: Yes.
- xxxvi. Ms. Garcia: You can collect names on Friday with a sign-up sheet. Create a flyer and small handouts. Once you have the emails, you can send out a mass email with the information and application. Also, go to the floor meetings. I can help.
- xxxvii. Ms. Newcomb: Is this not for freshmen and transfers? Floor meetings are for current students.
- xxxviii. Ms. Wamba: They don't have a CI GPA, so they will have one by next semester.
- xxxix. Ms. Newcomb: A transfer would have a CI GPA next semester.
- xl. Ms. Bingham: We're starting it later, so they will have a GPA but it won't be a determining factor.
- xli. Ms. Gradillas: Are you changing it so it's not an internship for someone who can run for a position and just for someone interested in Student Government?
- xlii. Ms. Wamba: It will be if you only have one semester here.
- xliii. Ms. Garcia: Zero to one semester.**

9) New Business:

10) Reports:

- a. Vice President Elizabeth Bingham:
 - i. Attended an Academic Senate meeting today. We voted on an opposition to the ELM and EPT testing which is be proposed to the chancellor's office. They also voted on keeping paper copies of teacher ratings in the files.
 - ii. Next meeting, we're going to be talking about Maximus since it is coming up in April. I'm hoping to get someone to chair the committee, so they can meet one time this semester. Maximus is an awards ceremony.
 - iii. We have three more meetings this semester, so if there's anything you want to accomplish, we only have three meetings left.
- b. Director of Operations, Alisha Tumin:
 - i. Send me your reports within 24 hours and all agenda items need to be to Ms. Bingham and myself by Friday at noon.
- c. Director of Lobby Corps, Anthony Bernardo

- i. Ms. Bingham: Mr. Bernardo requested I remind the Senate about the Lobby Corps training information sessions next week. I will forward the flyer to everyone.
- d. Senator Rebecca Cano:
 - i. I've been talking with the president of the Free Radicals Club, which is the Chemistry Club, and I'm trying to plan some type of event with them for next semester.
- e. Senator MacKenzie Garcia:
 - i. There's a Sustainability Task Force meeting and Master Planning meeting tomorrow. I'll be attending both of those for my constituency.
- f. Senator Whitney Gradillas:
 - i. I've been talking to Tanya Y., who is a student assistant in the SEAL Center, to get more information on the leadership and what the SEAL Center does. They're in the process of doing all the clubs and organizations forms. She also told me about their event, Back to Basics, which is February 18th-19th, 2011.
 - ii. I'm working on quotes for the vinyl lettering in the Student Government office. If you have any other suggestions, email me.
 - iii. I spoke to Stephanie C. from Casa Pacifica and she has the doves.
- g. Senator Katrina Newcomb:
 - i. I have not received a response from Casa Pacifica regarding the Casa Pacifica Gift Drive.
- h. Senator Juan Carlos Villanueva:
 - i. I attended an SPB meeting today and I learned that they have available positions in the Student Union.
 - ii. There's also an open position on the ASI Board.

11)

Adjournment:

- a. Motion to adjourn the meeting: Ms. Garcia
- b. Second: Mr. Villanueva
- c. Meeting adjourned at 8:41 P.M.