

Academic Senate

April 2nd & 16th

President Navarrete & VP Guajardo



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Meetings



Agendas



Business



**Initiative
Process**



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Meeting Timeline

April 2nd

Academic Senate

April 9th

Executive Meeting

April 16th

Academic Senate



Meeting Agenda
Academic Senate
Martin V. Smith Decision Center
Tuesday, April 2, 2024, 2:30-4:30pm

This meeting offers a virtual option for members and visitors through Zoom meeting software:
<https://csuci.zoom.us/j/82265055291>

CONSENT AGENDA

1. Minor in Health Science
1. Opening the Meeting
2. Approval of the Agenda
3. Approval of the Minutes from March 13, 2024.
4. Report from the Chair
5. New Business
 - a. First Reading: Non-Tenure Track Task Force Council Policy (SP 23-XX)
 - b. First Reading: Policy on Vice President, Academic Administrator, and Faculty Director Searches and Appointments (Miller, SP 23-XX; to replace SP 21-08)
 - c. First Reading: Renaming Mission Centers: CME and CIA (CII, SP 23-XX)
6. Returning Business
 - a. Second Reading: Policy on Office Hours (SP 23-XX)
7. Intent to Raise Questions ([linked to Google Slides](#))
8. Report from Statewide Senators
9. Report from CFA President
10. Report from President Yao
11. Report from Provost Avila
12. Report from Senate Committees
 - a. APPC
 - b. SBC
 - c. CEAR
 - d. FAC
 - e. SAPP
 - f. Others
13. Announcements
14. Adjourn

After the April 2 meeting, there are **two regular meetings of Senate remaining** this term: April 16th and 30th. PLEASE HOLD May 14, 2:30-4:30, for a special meeting of Senate to complete outstanding business. At this special meeting there will be **NO NEW BUSINESS or REPORTS.**

Agenda from Last Meeting

Uploaded to Academic Senate
Website: senate.csuci.edu

Agenda & Items

April 2nd

- Consent Agenda
 - Minor in Health Science (Desired Implementation 2024-2025 AY)
 - Removed from Consent Agenda - added as a First Reading
- New Business
 - First Reading: Non-Tenure Track Task Force Council Policy
 - First Reading: Policy on Vice President, Academic Administrator, and Faculty Director Searches and Appointments
 - First Reading: Renaming Mission Centers: CME and CIA
- Returning Business
 - Second Reading: Policy on Faculty Office Hours

Meeting was adjourned at 4:39pm after "Second Reading: Policy on Faculty Office Hours"

Takeaways 4/2

Report from Chair

- Calling for a Special Meeting on May 14th
 - With no new business
- Searches
 - Executive Committee reached out to faculty to serve on the AVP searches for FASE and RSP
 - Dr. Yao - invitation to investigate any searches that Senate believed deviated from policy
 - Exec. wants investigations to occur and will follow-up with Dr. Yao on his offer

Takeaways 4/2

Report from Chair

- Reorganization
 - Academic Senate officers – have created a Canvas ‘course’ to post materials about the process of reorganization, all (Academic) Senators were invited to join
 - Senate Officers are also organizing “Town Hall” conversations
- Library and International Studies
 - Library and Learning Resources (LRR) – will be led by Dean Leafstedt
 - International Programs – will be led by AVP Guerrero
 - For a 1-year pilot period
- Honors Convocation
 - Faculty involved have come up with a banquet model for honors students during the week before finals – details will follow

Takeaways 4/2

Policy on Non-Tenure Track Faculty Council

- Purpose
 - Defines a new entity in the Academic Senate, a council, its first council
 - 1) address systemic inequity experienced by non-tenure track faculty thereby, creating equity for all Channel Islands (CI) faculty,
 - 2) identify institutional structures, processes, policies, and practices that allow such inequity to exist,
 - 3) work collaboratively within the Academic Senate and with administration to enact policies and/or procedures to address such inequity,
 - 4) sponsor policy and/or work with other senate committees to review policy with the purpose of protecting and enhancing NTTF rights and welfare,

Takeaways 4/2

Policy on Non-Tenure Track Faculty Council

- Purpose
 - 5) develop and implement plans and actions to support non-tenure track faculty on issues including but not limited to budget/resource allocation, shared governance, advocacy, and campus climate,
 - 6) work inclusively across campus groups and other institutional entities,
 - 7) help NTTF navigate institutional structures,
 - 8) advocate for positive career pathways within the non-tenure track that acknowledge, celebrate, and reward long-term service to the university through titles, leadership opportunities, and increased compensation, and
 - 9) create a positive cultural shift that increases inclusivity, equality, belonging, and value for NTTF at CSUCI.

Takeaways 4/2

Policy on Non-Tenure Track Faculty Council

- Purpose
 - Defines a new entity in the Academic Senate, a council, its first council
- Can perform actions within Senate
 - Policy creation and review
- Contrast/Comparison to Standing Committees
 - Council could perform outward facing collaborative work with non-senate campus stakeholders (i.e. Deans, Provost, President, Staff Council, Student Government)
 - Council would require the same rights and powers as Standing Committees within Senate

Takeaways 3/12

Policy on VP, Academic Administrator, and Faculty Director Searches & Appointments

- Purpose
 - Unified policy on VP and Academic Administrator searches to promote timely, transparent, and productive searches
- Background
 - Policy updates and clarifies SP 21-02/FA.31.019
- Changes
 - “Division-wide call for faculty members to serve”
 - Candidate Interview - empowers search committees to have primary responsibility for selecting candidates to interview at each stage
 - “Open Forum” - campus members shall have at least 45 minutes to ask questions and hear answers

Takeaways 3/12

Policy on VP, Academic Administrator, and Faculty Director Searches & Appointments

- Changes
 - Internal and external candidates shall be treated in the same manner
 - senate Executive Committee, President, Provost may make a temporary acting appointment before following the process for an interim appointment
 - Advisory committee shall be formed - mentions make up of committee and applications, emphasizes fair treatment for both internal and external candidates
 - Acting appointments - shall not exceed 3 months and not extended more than 3 months - cannot exceed more than 6 total months

Takeaways 3/12

Policy on VP, Academic Administrator, and Faculty Director Searches & Appointments

- Changes
 - Appointments of Faculty Directors
 - Announcement of position for applications
 - Advisory committees shall be formed
 - Fairness of internal and external candidates
 - Opportunity to provide feedback
 - Unusual circumstances - allows elected Academic Senate Executive Committee members, the President, or Provost to make temporary acting appointment before following the process for regular appointment

Takeaways 4/2

Renaming of Center for Multicultural Engagement & Center for International Affairs

- CIA – voted in Fall 2022 to change to the “Center for Global Engagement”
 - Change reflects the work of the center and the transnational, not only international, nature of the linkages the center strives to promote
 - Acronym “CIA” connotes an unwanted association with a US government agency
- CME – voted in Fall 2023 to change to the “Center for Social Action” (CSA)
 - Change reflects the goals of the center and shift the language to meet updated standards
 - Colleges have moved away from the term “multicultural” to reflect accurate perspectives towards social justice, multiculturalism can often “dilute” the realities of our society and world

Takeaways 4/2

1st Reading: Minor in Health Sciences

- Removed from Consent Agenda
- Questions
 - How 60+ students would be accommodated in the program without additional resources
 - Response by Faculty – courses are not currently at capacity and Health Science has non-tenure track faculty whose entitlements are met but have capacity to teach additional courses – response was satisfactory

Takeaways 4/2

2nd Reading Policy on Faculty Office Hours

- Same presentation that was shared on 4/10/24 to Student Government Senate
- Changes since First Reading
 - Name change to “Faculty Office Hours”
 - Clarified that it applied to ALL classes
 - Final Exam Week is optional/appointment only
 - Presentation stated “maximum” of three – colleges/departments can’t require more
 - Organized into two sections
 - Scheduling and hours
 - Modality and notification
 - DASS – meet with students to align with accommodations
 - Clarified that winter and summer are expected not encouraged
 - Notify department by end of week 1

Takeaways 4/2

2nd Reading Policy on Faculty Office Hours

- Motion to Amend A #7
 - Language to allow schools & departments to go beyond office hours
 - Yes - 9
 - No - 19
 - Abstain - 14
- Motion to Amend the Amendment (vote occurs before the main amendment)
 - To strike out "schools" and leave departments as is
 - Yes - 16
 - No - 14
 - Abstain - 13
- Motion to Table (President Navarrete!)
 - Unanimous consent to send to FAC to bring to Student Government Senate
 - FAC presented to Student Government on April 10th, 2024



ACADEMIC
SENATE
CHANNEL
ISLANDS

Meeting Agenda Academic Senate

Martin V. Smith Decision Center
Tuesday, April 16, 2024; 2:30-4:30pm

This meeting offers a virtual option for members and visitors through Zoom meeting software:
<https://csuci.zoom.us/j/82265055291>

CONSENT AGENDA 1. Minor in Health Science

1. Opening the Meeting
2. Approval of the Agenda
3. Approval of the Minutes from April 2, 2024.
4. Report from the Chair
5. New Business
 - a. First Reading: BS in Data Science (SP 23-XX)
 - b. First Reading: Add Policy (SAPP, SP 23-XX)
 - c. First Reading: Policy on Course Withdrawals (SAPP, SP 23-XX)
 - d. First Reading: Policy on Credit for Prior Learning (SAPP, SP 23-XX)
 - e. First Reading: Policy on Academic Administrator Reviews, Revised (ARC, SP 23-XX)
 - f. First Reading: Senate Resolution on Early Alert (SR 23-XX)
 - g. First Reading: Unit Bylaws Policy (CEAR, SP 23-XX)
6. Returning Business
 - a. Second Reading: Policy on Office Hours (SP 23-XX)
 - b. Second Reading: Renaming Mission Centers: CME and CIA (CII, SP 23-XX)
 - c. Second Reading: Non-Tenure Track Task Force Council Policy (SP 23-XX)
7. Intent to Raise Questions ([linked to Google Slides](#))¹
8. Informational
 - a. Reaccreditation Update (Lavariega Monforti)
9. Report from Statewide Senators
10. Report from CFA President
11. Report from President Yao
12. Report from Provost Avila
13. Report from Senate Committees
 - a. Appointments, Elections, and Bylaws (AEBC)
 - b. Academic Policy and Planning (APPC)
 - c. Senate Budget (SBC)

¹ Link to <https://tinyurl.com/5nf6sfd6>.

Agenda from Last Meeting

Uploaded to Academic Senate
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CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
ACADEMIC SENATE RESOLUTION

Resolution in Support of the Implementation of an Early Alert System to
Increase Student Success and Retention

Resolution #: 23-xx

Drafted By: Jazmin Guajardo and Dairy Navarrete

Co-Sponsored By: Jessica Lavariega Monforti

Approval Date:

Purpose:

To address student success and retention, and encourage the implementation of a university-level Early Alert System at California State University Channel Islands via an Early Alert System Task Force or similar body.

Resolution:

WHEREAS an Early Alert System (EAS) is a campus wide student success intervention that involves the institution and/or faculty identifying students with student behaviors i.e. absenteeism, mental health disparities, or low involvement in class/schoolwork or performance impacting the academic progress and connecting students with campus support (Academic Advisors, EOP, LRC, WMC, peer mentors, etc.)

WHEREAS CSU Channel Islands has not implemented a campus wide Early Alert System,

WHEREAS the CSU aims to close the equity gaps by promoting equitable learning and reducing DFW rates¹,

WHEREAS the CSU has seen the adoption of similar programs and systems at the following campuses: CSUN², CSULB³, and CSUMB⁴

¹ <https://www.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/closing-the-equity-gap--text=PROMOTE%20EQUITABLE%20LEARNING%20AND%20EDUCES%20DRW%20RATES&text=Without%20comproromise%20academic%20error%2C%20the%20for%20additional%20learnin%20when%20ne>

² <https://www.csun.edu/undergraduate-studies/faculty-development/early-alert>

³ <https://web.csub.edu/collages/csmg/prime/early-alert.html>

⁴ <https://csumb.edu/csu/>

Academic Senate Resolution

Drafted by Student Government:
Vice President Guajardo
President Navarrete
Contributions by Former Senator Clarke
Co-Sponsored by: Vice Provost

Agenda & Items

April 16th

- Consent Agenda
 - Minor in Health Science (Desired Implementation 2024-2025 AY)
- New Business
 - First Reading: BS in Data Science
 - First Reading: Add Policy – SAPP
 - First Reading: Policy on Course Withdrawls – SAPP
 - First Reading: Policy on Credit for Prior Learning – SAPP
 - First Reading: Policy on Academic Administrator Reviews, Revised – ARC
 - **First Reading: Senate Resolution on Early Alert (only section being presented today)**
 - Drafted by SG President & VP!
 - First Reading: Unit Bylaws Policy – CEAR
- Returning Business
 - Second Reading: Policy on Office Hours – FAC

Meeting Adjourned at 4:35pm after “Second Reading: Policy on Faculty Office Hours”

Takeaway from 4/16

First Reading: Senate Resolution on Early Alert System Implementation

- Academic Senators raised the following concerns
 - Early Alert interface/platform – current option and Pilot of Early Alert uses Dolphin Navigate
 - Would require early and meaningful information about student's progress (e.g. grading)
 - What would be required of faculty
 - Faculty workload
 - Student privacy concerns – students may not want their grades shared
 - “What happens after the alert” and ensuring follow-up is provided
 - Does not want the alert to be merely symbolic
 - Entities involved
 - Personalized messages vs. automated messages

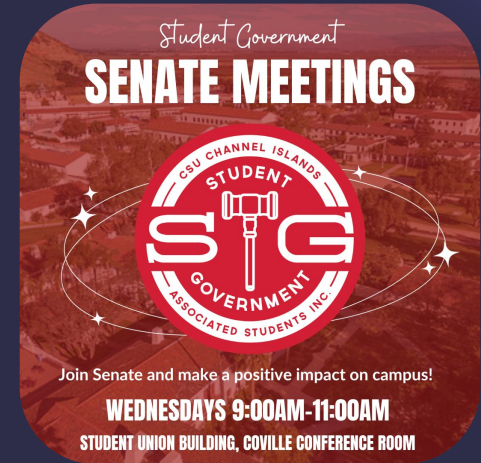
Takeaway from 4/16

First Reading: Senate Resolution on Early Alert System Implementation

- Overall Feedback Received
 - Endorsement of task force
 - Institutional research supports this resource (Early Alert System)
 - Many “fully support” comments
 - Excitement about the possibility
 - Campus has the ability to support faculty
 - Ensuring the inclusion of Non-Tenure Track Faculty in the task force

Process for Raising Student Concerns

1. Students can share their concerns with us during
 - Senate Meetings
 - Office Hours
 - SGASI@csuci.edu
2. Student Government will
 - See who is impacted
 - Determine where/which Academic Senate committee the concerns falls under
 - Report back to Senate of any further action needed (resolutions/letters of support, etc)



Support Contacts

Website: senate.csuci.edu



Jason Miller

Academic Senate Chair

Senate Office: Bell Tower West 1102

Walk-in / Office Hours are Tuesdays & Thursdays 9am-12pm

Receive Announcements

1. Compose a message to sympa@lists.csuci.edu from the email address you want to subscribe to the senate-announce-l list.
2. In the subject line of your message, type in: subscribe senate-announce-l@lists.csuci.edu Name (replace 'Name' by your whole name including spaces).
3. Leave the message body blank.
4. Send the email.

After this, you will receive a message telling you whether your request was accepted or not. Questions about this list should be directed to senate@csuci.edu



Thank You!

Any Questions?

SGASl@csuci.edu