

Academic Senate April 16th

President Navarrete & VP Guajardo



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Meeting Timeline

April 16th

Academic Senate

April 23rd

Executive Meeting

April 30th

Academic Senate



ACADEMIC
SENATE
CHANNEL
ISLANDS

Meeting Agenda Academic Senate

Martin V. Smith Decision Center
Tuesday, April 16, 2024; 2:30-4:30pm

This meeting offers a virtual option for members and visitors through Zoom meeting software:
<https://csuci.zoom.us/j/82265055291>

CONSENT AGENDA

1. Minor in Health Science

1. Opening the Meeting
2. Approval of the Agenda
3. Approval of the Minutes from April 2, 2024.
4. Report from the Chair
5. New Business

- a. First Reading: BS in Data Science (SP 23-XX)
- b. First Reading: Add Policy (SAPP, SP 23-XX)
- c. First Reading: Policy on Course Withdrawals (SAPP, SP 23-XX)
- d. First Reading: Policy on Credit for Prior Learning (SAPP, SP 23-XX)
- e. First Reading: Policy on Academic Administrator Reviews, Revised (ARC, SP 23-XX)
- f. First Reading: Senate Resolution on Early Alert (SR 23-XX)
- g. First Reading: Unit Bylaws Policy (CEAR, SP 23-XX)

6. Returning Business

- a. Second Reading: Policy on Office Hours (SP 23-XX)
- b. Second Reading: Renaming Mission Centers: CME and CIA (CII, SP 23-XX)
- c. Second Reading: Non-Tenure Track Task Force Council Policy (SP 23-XX)

7. Intent to Raise Questions ([linked to Google Slides](#))¹

8. Informational

- a. Reaccreditation Update (Lavariega Monforti)

9. Report from Statewide Senators

10. Report from CFA President

11. Report from President Yao

12. Report from Provost Avila

13. Report from Senate Committees

- a. Appointments, Elections, and Bylaws (AEBC)
- b. Academic Policy and Planning (APPC)
- c. Senate Budget (SBC)

¹ Link to <https://tinyurl.com/5nf6sfd6>.

Agenda from Last Meeting

Uploaded to Academic Senate
Website: senate.csuci.edu

Agenda & Items

April 16th

- Consent Agenda
 - Minor in Health Science (Desired Implementation 2024-2025 AY)
- New Business
 - First Reading: BS in Data Science
 - First Reading: Add Policy – SAPP
 - First Reading: Policy on Course Withdrawls – SAPP
 - First Reading: Policy on Credit for Prior Learning – SAPP
 - First Reading: Policy on Academic Administrator Reviews, Revised – ARC
 - **First Reading: Senate Resolution on Early Alert (Presented on 4/17 to SG)**
 - Drafted by SG President & VP!
 - First Reading: Unit Bylaws Policy – CEAR
 - First Reading: Resolution of Censure of Provost Avila
- Returning Business
 - Second Reading: Policy on Office Hours – FAC

Meeting Adjourned at 4:35pm after “Second Reading: Policy on Faculty Office Hours”

Takeaway from 4/16

First Reading: BS in Data Science

- Wanted to design a program that was transfer friendly and interdisciplinary
- Relatively low unit major – meaning it may be easy for students to finish on time and attractive for many students to double major
- Wanted to create a pathway into the quantitative sciences without requiring Calculus 1–3 sequence

First Reading: Add Policy – SAPP

- Intention to eliminate barriers
- Would allow students to add classes online until the 1st week of school without needing a permission number
- Leave the waitlist functioning through the first week
- Make it easier on students and faculty since students have to either email the professor or attend class the first day to ask for a permission number
- Permission numbers will resume the 2nd week of semester

Takeaway from 4/16

First Reading: Withdrawal Policy – SAPP

- New students who are enrolled in more than 15 units would be able to withdraw from a single course – if they remain in at least 12 units – without having to go through the typical withdrawal process
- Encourages new students to take 15 units in the first semester at CI
- Reduces risk to their academic standing/GPA

First Reading: Credit for Prior Learning – SAPP

- Purpose – to align with CSU systemwide policy
- Shall be applied toward admission and/or degree
- Credit earned from
 - Examinations
 - Learning, skills, and knowledge acquired through experiences
 - Learning acquired outside of formal higher education
 - Education, training, and service provided by the Armed Forces of the U.S.

Takeaway from 4/16

First Reading: Policy on Academic Administrator Reviews, Revised – ARC

- Previous policy didn't mention associate deans or staff
- Committee is looking to update and make policies more flexible
- Purpose – goal of this policy is to ensure that administrators covered by this Policy maintain the confidence of faculty, staff, and students, in addition to that of their immediate supervisor and ultimately the President.
 - Each of these administrators shall be evaluated periodically by the campus community at large
- Applicability – Establishes the policies and procedures that shall be used for the review of all MPP (Management Personnel Plan) academic administrators in any division of the University



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
ACADEMIC SENATE RESOLUTION

Resolution in Support of the Implementation of an Early Alert System to
Increase Student Success and Retention

Resolution #: 23-xx

Drafted By: Jazmin Guajardo and Dairy Navarrete

Co-Sponsored By: Jessica Lavariega Monforti

Approval Date:

Purpose:

To address student success and retention, and encourage the implementation of a university-level Early Alert System at California State University Channel Islands via an Early Alert System Task Force or similar body.

Resolution:

WHEREAS an Early Alert System (EAS) is a campus wide student success intervention that involves the institution and/or faculty identifying students with student behaviors i.e. absenteeism, mental health disparities, or low involvement in class/schoolwork or performance impacting the academic progress and connecting students with campus support (Academic Advisors, EOP, LRC, WMC, peer mentors, etc.)

WHEREAS CSU Channel Islands has not implemented a campus wide Early Alert System,

WHEREAS the CSU aims to close the equity gaps by promoting equitable learning and reducing DFW rates¹,

WHEREAS the CSU has seen the adoption of similar programs and systems at the following campuses: CSUN², CSULB³, and CSUMB⁴

¹ <https://www.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/closing-the-equity-gap--text=PROMOTE%20EQUITABLE%20LEARNING%20AND%20EDUCES%20DRW%20RATES&text=Without%20comproromise%20academic%20error%2C%20the%20for%20additional%20learning%20when%20ne>

² <https://www.csun.edu/undergraduate-studies/faculty-development/early-alert>

³ <https://web.csub.edu/collages/csmg/prime/early-alert.html>

⁴ <https://csumb.edu/csu/>

Academic Senate Resolution

Drafted by Student Government:
Vice President Guajardo
President Navarrete
Contributions by Former Senator Clarke
Co-Sponsored by: Vice Provost

Takeaway from 4/16

First Reading: Senate Resolution on Early Alert System Implementation

- Academic Senators raised the following concerns
 - Early Alert interface/platform – current option and Pilot of Early Alert uses Dolphin Navigate
 - Would require early and meaningful information about student's progress (e.g. grading)
 - What would be required of faculty
 - Faculty workload
 - Student privacy concerns – students may not want their grades shared
 - “What happens after the alert” and ensuring follow-up is provided
 - Does not want the alert to be merely symbolic
 - Entities involved
 - Personalized messages vs. automated messages

Takeaway from 4/16

First Reading: Senate Resolution on Early Alert System Implementation

- Overall Feedback Received
 - Endorsement of task force
 - Institutional research supports this resource (Early Alert System)
 - Many “fully support” comments
 - Excitement about the possibility
 - Campus has the ability to support faculty
 - Ensuring the inclusion of Non-Tenure Track Faculty in the task force

Takeaway from 4/16

First Reading: Policy on Unit Bylaws

- Previous policy
 - Only provided a list of topics and did not include guidance or requirements
 - Allowed for widely-divergent experiences and treatment for faculty
- Highlights
 - Builds on Senate policies and CBA provisions relevant to faculty success and programs/department level governance, some pertaining to separate groups (Tenure-Track and Non-Tenure Track Faculty) in one document
 - Identifies best practices for equity
 - Provided level of consistency and accountability across departments to promote inclusion, fair treatment, equitable access to opportunities, and shared burdens for unit responsibilities
 - Addresses current challenges and is open to future possibilities
- Brown Bag sessions in-person/virtual, and asynchronous feedback were offered to Faculty

Takeaway from 4/16

First Reading: Resolution on Censure of Provost Avila

- Censure – expression of severe disapproval
- Concerns stated in Resolution
 - Violation – Policy on VP and Academic Searches and Appointments
 - Policy was developed and did not see to pass through Academic Senate
 - Encourages shared decision making with an emphasis on budget decisions
 - Academic Senate has been asked to pass many new academic programs “without any resources even being requested”
 - “Management practices create a toxic environment that has demoralized both faculty and staff”
 - Violation of workload assignments

Takeaway from 4/16

First Reading: Resolution on Censure of Provost Avila

- Highlights that there are reason for optimism
 - Supported Non-Tenure Track Faculty Task Force and corresponding council
 - NTTF have been provided compensation for service
 - Instituted pay equity reviews for faculty upon promotion
 - Spoke during bargaining which helped lead to language in CBA that will help campus community members of all genders have access to a restroom
- Resolution draft can be provided via request for Student Government Senators, however will not be included on Student Government Website.

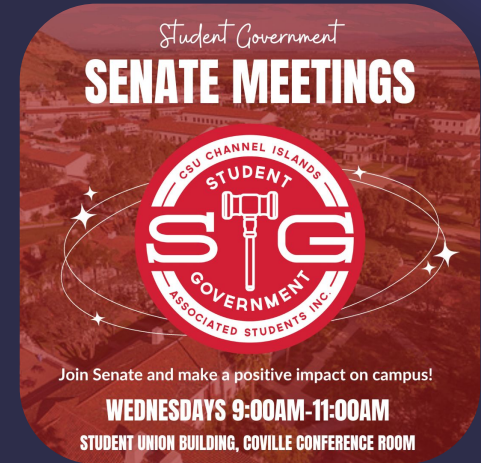
Takeaway from 4/16

Second Reading: Policy on Faculty Office Hours

- Stated they had a wonderful meeting with Student Government
 - Substantive & Productive conversation
 - Clarified no maximum # of voluntary office hours
 - Not allowing for “by appointment only”
 - Original language – “expected” changed to “shall”
 - Suggestion to include chair of programs included in syllabi
 - Response to questions
 - Are summer faculty contracted and if this policy applies to them – yes
 - How does this impact NTTF – applies to all faculty
- Accountability to the mission statement of the University
- Called to question – Vote to Approve Policy
 - Yes: 26
 - No: 9

Process for Raising Student Concerns

1. Students can share their concerns with us during
 - Senate Meetings
 - Office Hours
 - SGASI@csuci.edu
2. Student Government will
 - See who is impacted
 - Determine where/which Academic Senate committee the concerns falls under
 - Report back to Senate of any further action needed (resolutions/letters of support, etc)



Support Contacts

Website: senate.csuci.edu



Jason Miller

Academic Senate Chair

Senate Office: Bell Tower West 1102

Walk-in / Office Hours are Tuesdays & Thursdays 9am-12pm

Receive Announcements

1. Compose a message to sympa@lists.csuci.edu from the email address you want to subscribe to the senate-announce-l list.
2. In the subject line of your message, type in: subscribe senate-announce-l@lists.csuci.edu Name (replace 'Name' by your whole name including spaces).
3. Leave the message body blank.
4. Send the email.

After this, you will receive a message telling you whether your request was accepted or not. Questions about this list should be directed to senate@csuci.edu



Thank You!

Any Questions?

SGASl@csuci.edu