

Minutes for meetings of the Senate California State University Channel Islands Student Government

A meeting of the Senate will be held on Wednesday, September 24, 2008 at 7:00 p.m. at the John Spooore Broome Library at California State University Channel Islands at One University Drive, Camarillo, CA 93012 to consider and act upon the following matters:

- 1) Call to Order at 7:00 p.m.
- 2) Attendance
 - a. Members present: Alexandra Mitchell, Dustin Erickson, Cassandra Silic, Adriana Franco, Natasha Baker, April Burger (late), Tamara Escobar, Sarah Mahon, Sandra Perez (late), Lauren Pollack, Katelyn Rauch, Erica Roundy, Kevin Schallert
 - b. Advisors present: Jennifer Chapman
- 3) Approval of the Minutes
- 4) Public Forum
- 5) Special Presentations
- 6) Reports
 - a. Co-Advisor- Jennifer Chapman
 - i. CI Leadership "Back to Basics" Fall 2008
 - i. There are 40 places available for "Back to Basics".
 - ii. The Clubs & Orgs applications are due on October 1, 2008.
 - iii. Student Involvement Fair
 - a. The fair is from 11:00 a.m. to 3:00 p.m. on October 16, 2008. All Clubs & Orgs will be set up in front of the library.
 - b. President- Alexandra Mitchell
 - i. Voter Registration Campaign
 - i. All members need to review email that was sent out by Alexandra
 - ii. A global Dolphin email will be sent out to students from Alexandra and President Rush
 - ii. Update Regarding Campus Infrastructure
 - i. There is an overflow parking lot behind the Hub
 - ii. Blue Phones will be installed in the Town Center
 - iii. Town Center
 - i. There will be new vendors added to the town center. Those include
 - a. Copy Center

- b. Round Table Pizza
 - c. Market
 - i. "Juice It Up"
 - ii. Subway
 - iii. Zing Frozen Yogurt
- iv. Chamber of Commerce – CSUCI Connection Committee
 - i. Katelyn Rauch and Alexandra attended this committee meeting and were encouraged by the local business community's support of not only CSUCI, but also ASI.
- v. Y.P.G. (Young Professionals Group) is looking for ways to interact with our students. If members have any suggestions on ways that they could get connected, feel free to voice those suggestions.
- vi. President's Dinner Committee
 - i. Final meeting held last week.
 - ii. The President's Dinner will be a great event for the campus to raise money for scholarships
 - iii. Alexandra will be updating members on volunteer opportunities for the week prior to the event (next week)
 - iv. All students are able to help out the week prior even if they are not attending the actual event
- vii. Enrollment Management and Student Success Committee
 - i. The campus current headcount this year is 3831 students
 - ii. The committee is working on goals to better achieve student success for future years
- viii. Library Hours and Lighting
 - i. Alexandra met with Dr. Neuman (Provost) last week, and discussed the possibility of extending library hours during peak study times (midterms, week prior to finals, and finals week) as well as the fact that the library is lit 24 hours a day
 - a. Result
 - i. Library will be open 24 hours a day for pre-finals week and finals week.
 - ii. Lighting is being checked into.
- ix. Committees
 - i. Alexandra will be sending out e-mails notifying each student appointee that they have been appointed to a committee and which committee they have been placed on.

x. President's Council

- i. Reviews policies every three years to maintain accuracy and effectiveness.
- ii. Some key policies under review that affect students:
 - a. Alcohol Policy
 - i. Concern of club/org advisors being held responsible for students breaking alcohol policy
 - ii. Policy on eligibility requirements for student clubs and orgs.
 - iii. Policy on communication with students
 - iv. Policy on Judicial Affairs
 - 1. Updated to be in compliance with Title 5

c. Vice President- Dustin Erickson

i. Golf tournament

- i. Monday, November 3rd, 2008 Volunteers are needed! The Foundation Board is requesting 25 Students to work one of three shifts through out the day.
 - a. 1st shift: 6:30am-10:30am
 - b. 2nd shift: 10:00am- 2pm
 - c. 3rd shift: 1:30pm-5:30pm
 - d. 4th shift 5:00pm-8:00pm
- ii. At least three people are needed on each shift and additional 5-10 people who understand the game of golf that are over 18 years old and two of those people need to be over the age of 21. These people will have special jobs and on the Golf course, such as watching the hole where participants will be able to win a car if they get a hole in one. This event will be a lot of fun, and those who participate will get a free t-shirt for volunteering. If members are interested are interested in volunteering or you have any questions please email Dustin at dustin.erickson@csuci.edu.

ii. Senate Working Meetings

- i. After considering the preferred times for Senate working meeting, Dustin has decided to have the working meetings at 9-10:00 p.m. after the Senate meeting (forthrightly). Unfortunately, this will not always work because there will be times where we need to be available during regular office hours. Meetings will be

scheduled as necessary. If there are no items for discussion in a working meeting, the meeting will not be held.

- d. Director of Operations- Cassandra Silic
 - i. Senate Report Form
 - a. In efforts to ensure that all information is correct on the minutes, members are encouraged to type their reports on the Senate Report Form and email to Cassandra by the Friday after the meeting.
- e. Director of Statewide Affairs- Charmaine Ibarra
 - i. Charmaine was unable to attend the Senate meeting; however, Alexandra was able to provide a copy of Charmaine's report to Cassandra Silic. The information is as follows:
 - i. Student PIRGs' New Voters Project
 - a. Charmaine emailed a representative from the Student PIRGs' New Voters Project. In regards to having an online voter registration component that can be placed on the school's website making it easier for students to register to vote. Charmaine enquired about the security of this online component and how long it would take to be installed on the school's website. She was informed by the representative that it uses industry-standard encryption to protect the information collected by the voter registration form (the same level of encryption typically used for online credit card transactions). Also, installing the component on the school site is simple. However, Charmaine does not know if Student Government or CSUCI would be interested in having this company come in and install this on our system. So Charmaine would like to know what SG thinks about this proposition. Please email Charmaine with any feedback.
 - ii. University 110 Presentations
 - i. Charmaine was scheduled to go into the University 110 classes today, but under her current conditions the meetings were moved to next week. She will be attending the Monday and Tuesday classes of University 110 by Professor Sentilles. If a member wants to go into the other sections of University 110 by

the other Professor, or any other class go ahead and contact Charmaine with any questions.

- iii. Floor Meetings
 - i. Please try to participate in Housing Floor Meetings regarding important campus information.
- iv. Voter Registration
 - i. Charmaine is working on putting together a sign up sheet asking for volunteers to go with her into the Café sometime next week and ask students to register. The sign-up sheet will be emailed when it becomes available.
- f. Senator- Natasha Baker
 - i. Natasha and April had a meeting regarding campus Sustainability
 - i. There is a 5-Year Strategic Plan
- g. Senator- April Burger
 - i. Lighting in the library
 - i. April will email Deborah Wiley as Deborah is in charge of the lighting.
 - ii. Campus officials are continuing to learn how the lighting system in the library functions.
 - ii. Constituencies and Voter Registration
 - i. April will attend floor meetings to obtain voter registration cards.
- h. Senator- Tamara Escobar
 - i. Pizza with the President
 - i. Pizza with the President will be held on Wednesday, October 8 in the Bell Tower East Courtyard.
 - a. If any members have creative ideas for the fliers, please send those ideas to Tamara and Sandra
 - ii. Block Party "Lost at CI"
 - i. If members have any creative ideas for Student Government table at the block party, please send those ideas to Tamara.
- i. Senator- Sarah Mahon
 - i. Block Party "Lost at CI"
 - i. The theme for the block party is a "competitive" theme. The students will be encouraged to form teams and compete with each other.
 - ii. Cause: Wellness

- i. Meeting Agendas
 - a. Meeting Agendas need to be posted in public view at least 72 hours prior to the next Senate Meeting; therefore, the agenda will be posted on the Sunday before the Senate Meeting by 7:00 p.m.
 - b. Provide a twenty word description of items on the agenda.
 - c. Discussion sections need to include a space for the public to speak.
 - ii. Meeting times need to be defined in the bylaws
 - iii. Inform students that Senate Meetings are open to the public
 - iv. Meeting Minutes
 - v. Minutes need to be available for anyone who requests before a meeting begins
 - vi. Closed Meetings need to be stated that Student Government is having a closed meeting
 - vii. Maintaining Compliance
 - a. Student Government can elect a Senator to be a compliance officer
 - b. Student Government can elect a judicial officer
 - c. Student Government can create an internal affairs committee
 - viii. A Bylaws Committee does exist
 - ix. Motion made to table this item and move next week's meeting to become an action item
 - a. Motion passed 3-0-0.
- b. Report Questions
 - i. The first working meeting will be held on October 1, 2008 after the Senate Meeting from 9:00 p.m. to 10:00 p.m.
 - ii. The Golf Tournament will be held in Spanish Hills Golf Course in Camarillo.
 - iii. Family Weekend will be held on October 17-19, 2008. All members and their families are encouraged to participate.
- 10) Adjournment
- a. Meeting adjourned at 8:07 p.m.