



I NOTICE OF SPECIAL MEETING OF STUDENT GOVERNMENT OF CSU CHANNEL ISLANDS, INC.

NOTICE IS HEREBY GIVEN, to the general public and to all members of the CSU Channel Islands Student Government that:

A regular meeting of the Student Government Senate will be held on Wednesday, November 4, 2020 at 9:00 a.m. on <https://csuci.zoom.us/j/96458424516> to consider and act upon the following matters:

- 1) Call to Order: 9:04 am
- 2) Roll Call:
 - a. Executive Branch: Sophie Nguyen, Emily Quinonez, Beatriz Espinoza, Isaiah Ball, and Aurora Rugerio.
 - b. Legislative Branch: Nicole Bernal, Ilien Tolteca, Pamela Antonio, Violeta Murillo, Ayleen Trejo, and Wendy Villafuerte.
 - c. Advisors: Annie Block-Weiss and Helen Alatorre.
 - d. Members of the Public: Maggie Domingo, Chris Jetton, and Bryan Ruiz.
- 3) Approval of Agenda:
 - I. M/S/P N. Bernal/V. Murillo 6/0/0 Motion Passed
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from October 28, 2020
 - II. I. Tolteca/ A. Trejo 6/0/0 Motion Passed
 - i. I move to amend the minutes ***from October 21, 2020*** and strike out face to face instruction and replace it with virtual instruction.
 - III. M/S/P N. Bernal/ A. Trejo 6/0/0 Motion Passed
 - IV. I move to have 30 minutes recess.
 - V. M/S/P P. Antonio/N. Bernal 6/0/0 Motion Passed
 - b. ACTION ITEM: Approval of minutes from October 21, 2020
 - I. M/S/P N. Bernal/ P. Antonio 6/0/0 Motion Passed
 - 5) Public Forum:
 - a. Bryan Ruiz: Student organizer on behalf of Students for Quality Education, shared that students have expressed concerns on whether there are any updates regarding Commencement plans for 2021. Was wondering if the minutes from the commencement committee might contain any information that could help students. If anyone has any information regarding updates, please feel free to email: bryan.ruiz708@myci.csuci.edu
 - 6) Reports:
 - a. Legislative Reports:
 - i. Senator of Academic Affairs (*N. Bernal*)
 1. No report
 - ii. Senator of Alumni, Graduate & Credential (*F. Wells*)
 1. No Report.

- iii. Senator of Commuters & Transportation (*I. Tolteca*)
 - 1. Arranged meeting with Senator Murillo to work on project that could help make clubs more accessible to students.
 - iv. Senator of Housing & Residential Education (*P. Antonio*)
 - 1. No Report
 - v. Senator of Social Justice (*H. Blackwell*)
 - 1. No Report.
 - vi. Senator of Student Engagement (*V. Murillo*)
 - 1. Has two volunteer opportunities. Oxnard Union School District is looking for Spanish translators for parent teacher conferences. If interested email: bblevins@oxnardsd.org. Second, Volunteers are needed for a Cap Stone research. This entails a 30 to one hour interview via Zoom if interested email: evelyn.perez158@myci.csuci.edu.
 - vii. Senator of Sustainability & Technology (*A. Cruz*)
 - 1. No Report.
 - viii. Senator of Wellness & Recreation (*A. Trejo*)
 - 1. No Report.
 - ix. Senator of Veterans & Non-Traditional (*W. Villafuerte*)
 - 1. Spoke with path coordinator at the dream center, gave Senator Wendy suggestions on how to reach out to transfers.
- b. Executive Reports:
- i. President's Report (*S. Nguyen*)
 - 1. Thanked Director Espinoza and Chief of Staff Ball for leading Live events for Civic Engagement.
 - 2. This morning met with Chancellor White and discuss important qualities for the interim president to have.
 - 3. Working on finish details for the Student Government Retreat.
 - ii. Vice President's Report (*E. Quinonez*)
 - 1. Encouraged senate to send back Gloria Romero Act feedback to Annie Block-Weiss or herself.
 - 2. Also helping on last touches for the Student Government Retreat.
 - iii. Chief of Staff (*I. Ball*)
 - 1. Working with interns and drafting out a project to create graphics that would highlight interns in Student Government.
 - iv. Director of External Affairs (*B. Espinoza*)

1. Shared that the spring schedule for classes has come out.
 2. Will be attending the keeping the dream alive conference.
- v. Director of Operations (*A. Rugerio*)
1. No Report.
- c. Judicial Reports:
- i. None
- d. Advisor Reports:
- i. Advisor (*A. Block-Weiss*)
 1. Reminder The CI View student news had first reporter on Monday as a part of their Reporter Week series event. Today they will have another event from 1-1:30 via Instagram live.
 2. Student Programming Board has an event with CI Wellness, Mindfulness for Students, Thursday, November 5th from 4pm- 5pm.
 3. Also, Student Union will be hosting a Game Room event this Friday from 10am-11:30 am.
 - ii. Advisor (*H. Alatorre*)
 1. There was communication from student affairs with resources for post-election resources. Additionally, last push took place on Monday to encourage students to vote.
 2. Thanksgiving holiday is in three weeks which means that the end of the semester is soon to come. It is important that as students we prioritize school.
- e. Committee Reports:
- i. None
- 7) Outstanding Business:
- a. None
- 8) New Business:
- a. INFORMATIONAL ITEM: Parli Pro (B. Espinoza)
 - i. Gave presentation on Parli Pro.
 - b. DISCUSSION ITEM: Academic Senate Resolution (I. Ball)
 - i. Shared that the Academic Senate passed a resolution that would allow professors to filter student reviews. Talked to Senator Bernal, on potential actions that Student Government could do in order to support students. One being to encourage the Academic Senate to pass credit no credit.
 1. E. Quinonez: Agreed that the senate should act given that the resolution covers the whole academic year.
- *I. Tolteca yields time to Alatorre

H. Alatorre: Advised that Senate should not write a letter but instead they should write a resolution.

*I. Tolteca yields time A. Block-Weiss

Block-Weiss: Shared that the Academic Senate meets again November 10th.

N. Bernal: During previous meetings faculty members were in favor to reenact credit no credit. It is important to take action to support students in these difficult times.

II. Bernal: I move to extend the meeting until 11:05am

III. M/S/P Bernal/ P. Antonio 6/0/0 Motion Passed

*A. Trejo yields time to B. Espinoza

B. Espinoza: Suggested that members from Student Government should attend the open forum during one of the Academic Senate meetings.

A. Trejo yields time to A. Rugerio

A. Rugerio: Shared that it would be important to have selected students present during the public forum while senators draft out a resolution.

IV. I. Tolteca: I move to extend time to 11:10

V. M/S/P I. Tolteca / V. Murillo 6/0/0 Motion Passed

ii. N. Bernal: Shared that a resolution has been started but will share the document in order for other to see and help make edits.

9) Closing Comments:

- a. A. Block-Weiss: Apply to Lobby Corps and promote it to your friends and classmates!
- b. E. Quinonez: Reminded senators to send their reports on time.

10) Adjournment: 11:11 am

Next Student Government Senate meeting is scheduled for Wednesday, November 18, 2020 at 9:00 a.m. on <https://csuci.zoom.us/j/96458424516>

Minutes respectfully taken by Aurora Rugerio, Director of Operations.

SG Parli Pro TRAINING



CSU Channel Islands
Fall 2020

Director Espinoza



SG meetings are run in accordance
with the following:

- **Robert's Rules of Order**
- **Parliamentary Procedure**



Why use Parliamentary Procedure?

- To facilitate the transaction of business
- To promote cooperation and harmony
- To ensure that all members have equal rights, privileges, and obligations
- Ensure the majority has the right to decide but that the minority has rights which must be protected as well



Robert's Rules of Order

- **Robert's Rules of Order** is the standard set of rules first published in 1876 to run orderly meetings with maximum fairness to all members.
- The rules were written by Henry M. Robert, who was an American soldier and author.
- It is the most widely manual of parliamentary procedure in the U.S.



Types of Motions

Main motions- The Main Motion brings business before the assembly

Subsidiary motions- Affects the pending main motion

Postpone indefinitely/ period of time, Amend, Commit or refer, limit or extend debate, previous question, lay on the table.



Types of Motions

Privileged motions- Motions of special importance.

Adjourn, recess, raise a question of privilege, call for orders of the day.

Incidental motions- Relates to specific instances.

Point of order; Suspend the Rules.

Motions that Bring a Question Again Before the Assembly
Reconsider, Rescind, etc.



Making Motions

- The method used by members to express themselves is in the form of moving motions
- There are four basic types of motion: main motions, subsidiary motions, privileged motions, and incidental motions
- Before making a motion, make sure you are recognized by the chair
- Speak in a clear and concise manner
- **State a motion using the words, "I move" not "I motion" or "I make a motion"**
- Always state a motion in the affirmative



Moving Motions



- Once you have made your motion, you must wait for someone to second it
- If no one seconds it, your motion is lost
- Following a second, the chair will state that “it has been moved and seconded that we...” and then restate your motion to the group
- The motion can then either be discussed or voted on
- Once your motion is presented to the group, it cannot be changed without approval by a majority
- In discussion, the mover can speak first in favor of the motion
- All pros and cons are addressed to the chair
- Remain within the specified time limits unless time is extended



PARLI PRO RULES

- **Amend:** Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- **Withdraw/Modify Motion:** Applies only after question is stated; mover can accept an amendment without obtaining the floor
- **Commit /Refer/Recommit to Committee:** State the committee to receive the question or resolution; if no committee exists includes size of committee desired and method of selecting the members (election or appointment).
- **Extend Debate:** Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- **Limit Debate:** Closing debate at a certain time, or limiting to a certain period of time
- **Postpone to a Certain Time:** State the time the motion or agenda item will be resumed
- **Object to Consideration:** Objection must be stated before discussion or another motion is stated



PARLI PRO RULES

- **Lay on the Table:** Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- **Take from the Table:** Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- **Reconsider:** Can be made only by one on the prevailing side who has changed position or view
- **Postpone Indefinitely:** Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- **Appeal Decision of the Chair:** Appeal for the assembly to decide - must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- **Suspend the Rules:** Allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified



Thirteen Ranking Motions

Name of Motion	Is it in order when another has the floor?	Does it require a second?	Is it debatable?	Is it amendable?	What vote is required for adoption?	May it be reconsidered?
Fix the Time to Which to Adjourn*	No	Yes	No	Yes	M	Yes
Adjourn**	No	Yes	No	No	M	No
Recess*	No	Yes	No	Yes	M	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(2)	No
Lay on the Table	No	Yes	No	No	M	No
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate	No	Yes	No	Yes	2/3	(3)
Postpone to a Certain Time (Definitely)	No	Yes	Yes	Yes	M(4)	Yes
Commit (Refer to a Committee)	No	Yes	Yes	Yes	M	(5)
Amend	No	Yes	(6)	Yes	M	Yes
Postpone Indefinitely	No	Yes	Yes	No	M	(7)
Main Motion	No	Yes	Yes	Yes	M	Yes

PRIVILEGED

SUBSIDIARY

Based on *Robert's Rules of Order Newly Revised* (RONR)

* A main motion if made when no business pending

** Check RONR for specific rules

- (1) Chair grants
- (2) No vote: demand
- (3) Yes, the unexecuted part may be reconsidered
- (4) 2/3 vote required if made a special order
- (5) Yes, if the committee has not started work
- (6) Yes, if applied to a debatable motion
- (7) Only an affirmative vote may be reconsidered

