



NOTICE OF MEETING OF ASI STUDENT GOVERNMENT OF CSU CHANNEL ISLANDS, INC.

NOTICE IS HEREBY GIVEN to the general public and to all members of the CSU Channel Islands Student Government that:

A regular meeting of the ASI Student Government Senate will be held on Wednesday, April 3rd, 2024, at 9:00 a.m. in the Student Union Building, Coville Conference Room to consider and act upon the following matters:

- 1) Call to Order: 9:02
- 2) Roll Call:
 - a. Executive Branch: Daisy Navarrete, Jazmin Guajardo, Andrew Fox, Emily Conde, Edith Hernandez
 - b. Senators: Cassandra Gil, Diane Rodriguez, Lisa Marie Ruiz, Michael Iglesias
 - c. Advisors: Annie Block Weiss
 - d. Members of the Public: Karly Ibrahim, Martha Henriksen
- 3) Approval of Agenda:
 - a. M. Iglesias/C. Gil\
 - I. **M/S/P (M. Iglesias/C. Gil)**
 - a. Discussion:
 - II. **M. Iglesias: I move to approve the agenda**
 - III. **L.M. Ruiz: I second**
 - IV. **3-0-0 Motion Passed**
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from March 27th, 2024
 - V. **M/S/P (M. Iglesias/L.M. Ruiz)**
 - b. Discussion:
 - VI. **M. Iglesias: I move to approve the minutes**
 - VII. **L.M. Ruiz: I second**
 - VIII. **3-0-0 Motion Passed**
- 5) Public Forum:
 - a. Lisa Marie Ruiz: President Yao's Office Hours- remarked that there was only one attendee and expressed hope for more attendance at Office Hours if held in the future. Encouraged students to attend Raza College Day happening on Friday, April 12th
 - i. Vice President Guajardo clarified that President Yao's Office Hours were all virtual in March.
- 6) Reports:

- a. Legislative Reports:
 - i. C. Gil – Senator of Student Engagement
 - 1. Drafted emails to campus partners including the Center for Community Engagement, Inclusive Student Services, and Peer Education and Equity Programs (PEEPS)
 - ii. M. Iglesias – Senator of Graduate, Credential, and Alumni
 - 1. The Graduate council meeting was canceled on Friday morning.
 - 2. Participated in Grad fest on March 27th and volunteered with the Alumni Association.
 - a. The Alumni Association received over 40 membership sign ups on the first day.
 - 3. Mentioned Bi-lingual authorization designed for students seeking teaching credential may be added. This authorization could also be used for dual emersion classrooms.
 - 4. Mentioned CSUCI Alumni Spirit Scholarship.
 - 5. Mentioned Disability accommodations can be filled out for Commencement under important announcements on the CSUCI homepage, and should be filled out at least 2 weeks before ceremony
 - iii. L. Marcolino – Senator of Housing & Residential Education
 - 1. Not present
 - iv. D. Rodriguez – Senator of Wellness and Recreation
 - 1. Not present at time of report
 - v. L. M. Ruiz- Senator of Veterans and Non-Traditional Students
 - 1. The Veteran’s center is hosting fireside chats Friday evenings from 6-8pm at the CI Boating Center.
 - 2. Doc the Dog is not here this week.
 - b. Executive Reports:
 - i. President Report (*D. Navarrete*)
 - 1. Thanked Senate and all members who attended the Journeys to Leadership Chat with Chancellor Mildred García and Board of Trustees Chair Wenda Fong. Expressed gratitude to the staff and CSUCI at large for helping prepare, set up, and facilitate the event.
 - 2. Will be in Washington D.C. next week for Hill Day.
- Senator Rodriguez *joins Senate at 9:10 AM*
- ii. Vice President Report (*J. Guajardo*)

1. Met with Dr. Yao yesterday alongside President Navarrete last week.
 2. Attended Academic Senate and updated policy to be called Faculty Office Hours
 - a. Policy on Faculty Office Hours was revised and changed from “minimum of 3 hours per week” to a “maximum of 3 hours per week” which was not presented to Student Government Senate.
 - b. A motion to make an amendment was made at Academic Senate, and failed, making the passed amendment to the amendment useless.
 - c. A motion to amend the amendment was made and passed.
 - d. President Navarrete, with Vice President Guajardo’s consult, made a motion to table the approval of the revised policy so Student Government could share student feedback regarding the policy revisions.
 - e. Will be sharing a summary of events with Senators.
 - f. Encourages entire Senate to reach out to constituents to gather feedback on the revised Policy on Faculty Office Hours.
 3. Attended Journeys to Leadership Chat Moderated by President Navarrete
 4. Emailed Student Health Services (SHS) and invited them to present to Senate
 5. Mentioned Dining Experience Feedback & Information Sessions are today in-person and tomorrow on Zoom.
 6. Created an Instagram Reel prompting the Dining Experience survey, Feedback and Information sessions.
- iii. Chief of Staff Report (*E. Conde*)
1. VP Guajardo and Intern Wendy Batres asked Students about their Dining Experience on campus
 2. Attended Journeys to Leadership
 3. Will be meeting with Chief of Staff Kaia Tollefson on Monday, April 8th
- iv. Director of Operations Report (*E. Hernandez*)
1. Sent out a Sign-up genius regarding the Channel Your Vote tabling, encouraged Senate to sign up to table
 2. Student Government promoted the Journeys to Leadership Live Chat moderated by President Navarrete
 3. Student Government tabled for the Dining Experiences Survey. There will be an in-person feedback session today
- v. Director of External Affairs Report (*A. Fox*)
1. Attended Journeys to Leadership in-person

2. Spoke with Vice President Guajardo this morning – about co-sponsoring Resolution with Senate.
 - a. Potential Resolution to support CSSA resolution #2024-01 that have been approved and passed voicing support for Bills across the CSU
 - c. Judicial Reports:
 - i. None
 - d. Advisor Reports:
 - i. Advisor Block-Weiss
 1. Advisor Alatorre is out this week. Encouraged Senate to reach out if any assistance is needed.
 2. ASI Group interviews for ASI hiring began last Friday, there will be two more interview rounds this Friday.
 3. Second round application for ASI Hiring is up on the ASI Hiring website. This will conclude end of April beginning of May and will serve to fill in any vacancies.
 - ii. Advisor Alatorre
 1. Not present
- 7) Outstanding Business:
- 8) New Business:
 - a. INFORMATION ITEM: ASI Elections (*A. Block-Weiss*)
 - i. Campaigning for Channel Your Vote began yesterday.
 1. Official candidates were demonstrated and can be viewed via the ASI Candidate Elections website.
 2. Campaigning will occur through voting and all candidates must receive a minimum of 10% of the total number of student votes. ASI Elections Council will be pushing out marketing.
 3. Channel Your Vote events will occur April 16th and 17th from 11:30AM-1:30PM to encourage students to vote. Voting closes on April 17th at 5pm.
 - ii. Presenter clarified that when in Senator positions, one is to advocate for all candidates, all voting, and for student body at large to be civically engaged and vote. Senators cannot be opposed to or support any particular candidate and must remain neutral. This is prohibited for students who are in paid positions within ASI. Any ASI non-compensated leader may endorse or counter candidates. Clubs are also allowed to endorse. Faculty and Staff are not allowed to be involved in campaigning. Encouraged Senate to fill out the Sign-Up Genius for Channel Your Vote. This information can be further referenced in the ASI Elections Code under “Campaign Endorsements and Opposition.”

- b. INFORMATION ITEM: CSSA April Plenary Agendas (*D. Navarrete, A. Fox*)
 - i. April CSSA Plenary will be virtual. Agenda will be provided in supporting materials and uploaded to Student Government Website.
 - ii. New Assembly Bills will be introduced and considered by CSSA.
 - iii. Finance committee will go over budget and reserves.
 - iv. Student Trustee committee will be going over the policy for selecting the Student Trustee.
 - v. The Board of Directors will consider passing the CSSA resolution #2024-01: Calling of Ceasefire in the Gaza Strip, Condemning Human Rights Violations, War Crimes, and Reaffirming Students' Freedom of Speech and Expression.
- c. INFORMATION ITEM: Introduction of New Dean of Students & Overview of Dean of Students Office (*J. Heck, D. Rae, C. Sumano*) [TIME CERTAIN: 9:30am]
 - i. Presentation will be provided in the Senate Packet and on the Student Government Website.
 - ii. The Dean of Students provides support for
 - 1. Disability Accommodation Support Services (DASS)
 - 2. Housing and Residential Education (HRE)
 - 3. Counseling and Psychological Services (CAPS)
 - 4. Inclusive Student Support (ISS)
 - 5. Direct support for the Dean of Students Office
 - iii. Campus Access Retention and Equity (CARE) case manager provides student support services.
 - 1. Efforts are made to consult students and provide them with support needed to navigate their experience at CSUCI.
 - 2. Main goal is to ensure individuals have access to resources on campus.
 - 3. CARE Team works to contribute to making the campus a safer community and provide resources to make students successful while navigating a life crisis or difficulty.
 - 4. Title IX, Disability Services, CAPS, Registrar's Office, etc. are all involved in reviewed referrals received through their online system. Students, Faculty, and even Staff can self-report.
 - 5. Students and people can submit a referral on behalf of other students.
 - 6. Reasons to report include exhibiting harmful behaviors, if they are unresponsive, or if the student is just in need of support services.
 - iv. Student Conduct provides a campus culture of community responsibility, safety, and integrity.

1. Related issues include academic dishonesty, cheating, misuse of drugs or alcohol on campus, interpersonal violence, classroom disruption, etc.
 2. Main goal is to help individuals feel supported in their development and learning.
 3. Student Conduct serves as an educational resource to allow students to make good choices and learn from their experiences rather than punishing them.
- v. Donuts with the Dean event will occur on April 17th from 11AM-1PM in Central Mall.
- vi. Senate inquired about if there a record kept of student meetings with the Dean of Students Office.
1. Presenters mentioned notes are made internally on what has happened, documentation is not visible to just anyone and are used to ensure students are provided the best support possible.
 2. Formal records are different from internal notes and depend on the situation.
 3. Conversation stays internally within that space unless mandated to report.
- vii. Senate asked if students meet with the Dean of Students office while the concern is happening, when is the best time to meet while navigating an issue?
1. Presenters mentioned there are more options if the student is proactive in reaching out. There is no definitive timeframe. Presenters encourage students to reach out earlier to help students navigate their situation.
- viii. Senate inquired when confidentially would be broken regarding a meeting with students.
1. Presenters mentioned they are mandated reports and are required to report on issues regarding Title IX and safety concerns, such as if students are having suicidal thoughts or ideations, or concerns of harming others.
- ix. Yield of time from Senator Gil to Advisor Block-Weiss: It is more than okay to submit a CARE report, reports can also be done for staff. It can be submitted if one feels a student or staff member needs support.
- x. Senate inquired if there is a relationship between the OMBUDS and the Dean of Students.
1. Presenter mentioned discussion regarding educational sanctioning, promoting campus safety, and referrals are often made between the offices.
- xi. Senate inquired regarding a scenario involving freedom of speech if speaking ill of another student, and if this would fall under sections of conduct code.
1. Presenter mentioned this would vary depending on the situation and what is spoken in regard to the student.
- xii. Senate inquired if the Dean of Students Office sees more undergraduate than graduate student cases.

1. Presenters shared that due to undergraduate students making up our primary population at CSUCI and likely due to the navigation of campus policies that occurs as students get adjusted to college life.
- d. DISCUSSION ITEM: Draft Resolution in Support of Responsible AI Use & Campus AI Usage Guidelines for Course Related Work (*D. Rodriguez, C. Gil, J. Guajardo, D. Navarrete*)
 - i. Draft Resolution will be provided in Senate Packet and uploaded to Student Government website.
 - ii. Vice President Guajardo shared that Sacramento State embraces AI, and has created a National Institute on Artificial Intelligence in Society.
 - iii. Senate expressed their support for this resolution and shared sentiments for the need to navigate AI usage and mentioned guidelines would be beneficial as many students aren't sure about faculty stance on AI use in classrooms.
 - iv. Further outreach will be made to learn about data regarding First-Generation college students being more hesitant than others to use AI tools.

9) Closing Comments:

- a. Senator Rodriguez: Denim Day hosted by CAPS on April 23rd – encouraged Senate to participate

10) Adjournment: 10:23 AM

Next ASI Student Government Senate meeting is scheduled for Wednesday, April 10th 2024, at 9:00 a.m. in the Coville Conference Room.

Minutes respectfully submitted by Edith Hernandez, ASI Student Government Director of Operations

Reference for INFORMATION Item A: ASI Elections

