



NOTICE OF MEETING OF ASI STUDENT GOVERNMENT OF CSU CHANNEL ISLANDS, INC.

NOTICE IS HEREBY GIVEN to the general public and to all members of the CSU Channel Islands Student Government that:

A regular meeting of the ASI Student Government Senate will be held on Wednesday, October 25th, 2023, at 9:00 a.m. in the Student Union Building, Coville Conference Room to consider and act upon the following matters:

- 1) Call to Order: 9:02 AM
- 2) Roll Call:
 - a. Executive Branch: Daisy Navarrete, Jazmin Guajardo, Andrew Fox, Edith Hernandez
 - b. Senators: Amanda Clarke, Amanda Parks, Michael Iglesias
 - c. Advisors: Helen Alatorre
 - d. Members of the Public: Cassandra Gil, Karly Ibrahim, Cindy Derrico, Colleen Forest, Kevin Amaya, Stephany Rodriguez, Sean Kramer
- 3) Approval of Agenda:
 - I. M/S/P (A. Clarke/A. Parks)
 - a. Discussion:
 - II. A. Clarke: I move to approve the agenda
 - III. A. Parks: I second
 - a. A. Clarke: I move to table Academic Summary C
 - b. A. Parks: I second
 - c. 3-0-0 Motion Passed
 - IV. 3-0-0 Motion Passed
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from October 18th, 2023
 - V. M/S/P (A. Clarke/A. Parks)
 - b. Discussion:
 - VI. A. Clarke: I move to approve the minutes
 - VII. A. Parks: I second
 - VIII. 3-0-0 Motion Passed
- 5) Public Forum: No public comments made.
- 6) Reports:

a. Legislative Reports:

i. A. Clarke – Senator of Wellness and Recreation

1. No report.

ii. M. Iglesias – Senator of Graduate, Credential, and Alumni

1. In the process of getting in contact with graduate departments to learn about concerns that initially appeared during the pandemic. Such as the endanger of closing certain Graduate emphases due to lack of student population.

iii. L. LaGarde – Senator of Social Justice

1. Not present.

iv. A. Parks – Senator of Student Engagement

1. Working on getting in contact with Student Organizations and Involvement (SOI) and the University Police Advisory Committee
2. Looking into hosting a club leader social to bridge the gap between students, faculty, and advisors.
3. Is seeking assistance from Advisor Block-Weiss to facilitate these tasks.

v. L. M. Ruiz- Senator of Veterans and Non-Traditional Students

1. Not present.

b. Executive Reports:

i. President Report (*D. Navarrete*)

1. Announced that Student health services is providing free flu shots in Sierra Hall tomorrow from 1-3 pm. Free for all students, faculty and staff.
2. Met with Dr. Yao alongside VP Guajardo where interest in hosting student office hours was brought up. Dr. Yao also communicated scheduling conflicts which have resulted in being unable to attend Senate meetings thus far.
3. Will attend upcoming ASI Board of Directors meeting.
4. Will attend lunch with the Student Trustee Jonathan Molina tomorrow.
5. Will attend Strategic Resource Planning Committee alongside VP Guajardo.
6. Will meet with Nancy Gill, Associate Vice President for Communication and Public Relations.
7. Will hold an introduction meeting with Fernando Castaneda, Coordinator of Student Health and Wellness.
8. Will attend the Title IX Implementation Team Committee next Monday, as well as Senate Exec Committee meeting next Tuesday alongside VP Guajardo.

ii. Vice President Report (*J. Guajardo*)

1. Attended Strategic Resource Planning Committee (SRPC) last week and will attend again tomorrow.

- a. Mentioned Campus Global email that was sent out encouraging student attendees.
 2. Attended Academic Senate alongside Director Hernandez.
 3. Is working on setting up meeting with student clubs to gain insight about them and potential concerns.
 4. Met with Senator Ruiz and discussed Instructionally Related Committees which are connected to IRA (Instructionally Related Activity) student fees.
 5. Plans to meet with Senator Clarke during office hours to discuss any concerns related to student parent population on campus.
 6. Announced that time availability for Walks with Doc were completed by four senators. Most replies for availability between 11AM-3PM, but no complete overlapping among all four.
 7. Encouraged Senate: to fill out ideas to engage constituents QR code survey, emphasized Academic Advising focus group today, and encouraged Senators to participate in "Senate in a Minute" Instagram reels.
- iii. Director of Operations Report (*E. Hernandez*)
 1. Attended Academic Senate yesterday alongside VP Guajardo.
 2. Uploaded Walks with Doc reel on Instagram.
 3. Hoping to collaborate with Senator Clarke on figuring out how to recap Senate meetings with "Senate in a Minute" to keep constituents updated on social media.
 4. Highlighted that next week Student Government is participating in the Student Union's Trick or Treat event and encouraged Senators to participate.
- iv. Director of External Affairs Report (*A. Fox*)
 1. Highlighted Lobby Corps as a motivated group of people.
 2. Is in communication with Lobby Corps members over text and working on fleshing out tabling opportunities to recruit more people and gain more insight from members about initiatives they wish to advocate for.
- c. Judicial Reports:
 - i. None
- d. Advisor Reports:
 - i. Advisor Block-Weiss
 1. Not present.
 - ii. Advisor Alatorre
 1. Emphasized that there are four weeks until Thanksgiving and highlighted that the semester is slowly nearing a close. Encouraged Senate to think about the

issues, activities, and initiatives they wish to focus on with their remaining time in the Fall 2023 semester.

2. Encouraged reasonable goals for the end of the semester and leading into the Spring semester.
3. ASI Board of Directors meeting will be this Thursday at 7:40 AM with zoom link available if anyone wishes to participate. Meeting will discuss committee engagement.
4. Student Programming Board Block Party on Thursday from 8:30pm-11:30pm in the Student Union. Student ID is required to attend, and no open containers are allowed.
5. Trick or Treat event with all Associated Students Inc. (ASI) programs collaborating. Each department will be handing out candy. Costumes are encouraged. Check in is at Student Union info desk where students can get a punch card for the activity.
6. Clarified that Strategic Resource Planning Committee (SRPC) discusses university budget. Representation on that body includes a few Student Government Exec team members. Highlighted that student fee funding is dependent on student enrollment. Future of fees going up is discussed at university level.

7) Outstanding Business:

- a. None.

8) New Business:

- a. DISCUSSION ITEM: Student Success Tools: Degree Audit (CARR), Degree Planner, Schedule Builder (A. R. Duran, K. Amaya, S. Krammer)
 - i. TIME CERTAIN: 9:05am
 - ii. Presentation will be provided in Senate Packet and uploaded to Student Government Website. Student success tools that determine eligibility to graduate were discussed. Each tool is designed specifically for students to monitor their progress. Roadmap Degree Planner demonstrated how to monitor degree completion progress, and how to determine class schedule availability based on other time commitments
 - iii. Senate inquired about degree planner and how classes should be structured. Such as with sequential class Part I & II availability, and how one may become aware of upcoming availability of courses. Presenter mentioned this is based on the data implemented into term slots regardless of major. A report is used alongside the current planning process, to determine how many seats they need to have available in classes based on demand. Senate also asked how one can bridge the gap in engagement among differing departments/majors. Presenter mentioned faculty members that embrace tool and encourage usage result in higher engagement rates. Senate also commented on the color coding, standing GPA, and visual aspects of the Student Success Tools that are helpful and make the program user friendly

- iv. Senator Clarke yield of time to President Navarrete: Highlighted importance of actually using degree planner tools. Inquired about how marketing can improve awareness and ultimately impact availability of classes based on student usage.
 - v. Senator Clarke yield of time to Karly Ibrahim: Inquired about how the information in the degree planner applies to graduate students. Presenters mentioned that although the tools can be applied to graduate degrees, the structure of grad programs typically functions on a cohort base that moves a group of students through courses that are specific to each semester.
- b. DISCUSSION ITEM: Students with Dependents and Priority Registration Policy Changes (C. Forest, S. Rodriguez, A. R. Duran)
- i. TIME CERTAIN: 10:00am (or immediately after New Business a.)
 - ii. As of July 1st 2023, campuses can choose how to define priority registration. Students with dependents do not require documentation, verification is done through self-certifying process per Senate policy 22-07.
 - iii. Senate inquired about specifics of having a dependent, such as with shared custody 50% of the time with their partner. Recommendations about clarifying verbiage “for more than half of their financial support” were also made. Senate asked what happens if one does not follow the honor system. Presenters clarified a student was confirmed to be providing false information, this would be handed off to student conduct. As for marketing, presenters spoke to basic needs and are figuring out how to reach parents that are already in the CSU system and were not previously identified as having dependents. Advising collabs and broad outreach using Instagram, as well as the CSUCI website were brought up.
 - iv. Senate inquired about outreach as the deadline today makes it difficult to continue to spread awareness for those who wish to apply. Presenters mentioned that around 600 students were flagged through Cal State Apply. Plans to increase awareness and outreach are being looked into for the next round of applications. Specific target population will be capturing continuing students who may have had children since applying through Cal State Apply
 - v. Senator Clarke yield of time to Advisor Alatorre- Clarified specific definitions regarding dependent vs custody. IRS defines custodial parents as the one who spends most time with the children.

~~c. INFORMATION ITEM: Academic Senate Summary (D. Navarrete, J. Guajardo)~~

9) Closing Comments:

10) Adjournment: 10:23 AM

Next ASI Student Government Senate meeting is scheduled for Wednesday, November 1st, 2023, at 9:00 a.m. in the Coville Conference Room.

Minutes respectfully submitted by Edith Hernandez, ASI Student Government Director of Operations