Academic Senate Sept. 19th – Oct. 3rd

President Navarrete & VP Guajardo

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Meeting Timeline

Sept. 19	Sept. 26	Oct. 3rd
Executive Committee	Academic Senate	Executive Committee

Oct. 10	Oct. 17	Oct. 24
Academic Senate	Executive Committee	Academic Senate

Minutes from Last Meeting

Uploaded to Senate Website:
senate.csuci.edu

Meeting Agenda
Academic Senate
Martin V. Smith Decision Center
Tuesday, 26 September 2023; 2:30-4:30pm

This meeting offers a virtual option for members and visitors through Zoom meeting software:
https://csuci.zoom.us/j/83715994872

1. Opening the Meeting
2. Approval of the Agenda
3. Approval of the Minutes from Tuesday, 12 September 2023
4. Report from the Chair
5. New Business
   a. First Reading: *Resolution on Second Readings* (Wyles)
6. Returning Business
   a. Second Reading: MS in School Counseling and PPS credential (Weis)
   b. Senate meeting day and time for Spring 2023 (Miller)
7. Intent to Raise Questions
8. Report from President Yao
9. Report from Provost Avila
10. Reports from Standing Committee Chairs
    a. Faculty Affairs (Dixon)
    b. Appointments, Elections, and Bylaws (Smith)
    c. Academic Policies and Procedures (Correia)
    d. Equity and Anti-Racism (Francois)
    e. Budget (White)
11. CFA Report
12. Announcements
13. Adjourn

Recent Action & Business 9/26

First Reading: Resolution on Second Readings (Wyles)

Approve MS in School Counseling and PPS Credential

Overwhelmingly Approved

Takeaways 9/19

Academic Senate Resolution on Second Readings

- Recall from 1st Academic Senate Meeting
  - They waived first reading of "long form" for two academic program
- Discussion included
  - Wishes for culture to be deliberate and representative
  - Not taking away from parliamentary procedure, you need two-thirds majority to waive first reading
  - First reading should not be the first time you are looking at the material

Takeaways 9/26

Provost Meeting with Senate Officers

- **Officers asked the Provost to ensure that the University never advertises a new academic program before that program has received Senate approval**
  - **e.g. Ed.D in Leadership**
- **Faulty Searches - 12 approved for this year**
  - **8 in Arts & Sciences**
  - **3 in the School of Education**
  - **2 in MVS School of Business and Economics**
- **Officers asked about Institutional Guidance on face-to-face vs. hybrid/virtual classes for Spring**
  - **Blanket approval to offer as many hybrid/virtual courses as COVID conditions required has expired**
  - **Still questions about new normal**
  - **Provost said guidance would be coming from WASC, word went out that WASC is no longer providing restrictions on modality**
  - **Seems that no further administrative guidance will be forthcoming; is this a time Academic Senate guidance**

Takeaways 9/26

Provost Meeting with Senate Officers

- Academic Senate's role in approving new academic programs
  - This meeting concluded with the creation of written processes that could be folded into revised policies in consultation with the Senate's Academic Policy and Planning Committee and the Senate Budget Committee
  - Provost shared the four criteria that he and the President use to order the roll-out of new programs
    - Contributions to the distinctive mission and vision of the University
    - Impact on enrollment
    - Start-up costs, fiscal sustainability, and opportunity costs
    - Faculty capacity
  - Academic Senate's review can take the criteria outlined above into account or base their review entirely on the criteria

Takeaways 9/26

Executive Committee's Decisions on Chat & Meeting Minutes

- **Meeting minutes of Academic Senate shall be limited to a record of Senate Business (motions and voting records) along with itemized terse topic lists of reports and discussions on the floor**
    - **Detailed meeting minutes may be attached to the minutes as an appendix**
- **Motion was passed to form a subcommittee to draft guideline**
    - **Subcommittee Composition: Mari Estrada, Daisy/Jazmin from SG, Greg Wood**
    - **Executive Committee agree to these interim guidelines**
        - **Senator attending via Zoom shall use the "Raise Hand" tool to be requested to be recognized to speak to the body**
        - **Unless recognized to speak, Senators shall refrain from using chat to communicate opinions on business or otherwise discuss business of the Senate**
        - **Any use of chat must be limited to information that is germane to the Senate**

Takeaways 10/03

First Reading: Policy on Instructional Materials Adoption
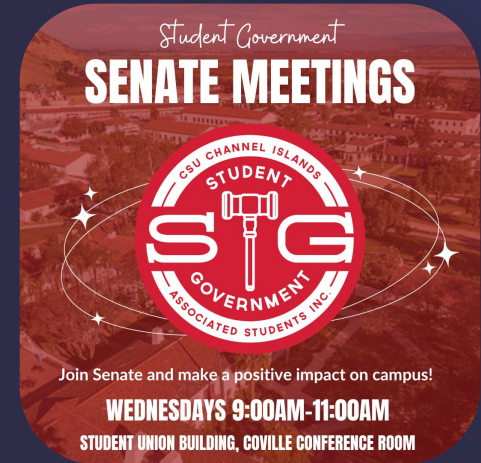
Textbooks
- This policy would ensure that material options be made 7 days prior to registration
    - It asks professors to submit textbook information by a specific date so students can have textbook information prior to registration

Accessibility/special cases
- Asking material be provided 1 month prior to class so it can be adopted into accessible reading by DASS
    - This is necessary since DASS needs time to make classroom materials accessible
    - Campus can be involved in legal challenges if not in compliance

Process for Raising Student Concerns

1. Students can share their concerns with us during
    - Senate Meetings
    - Office Hours
    - SGASI@csuci.edu
2. Student Government will
    - See who is impacted
    - Determine where/which Academic Senate committee the concerns falls under
    - Report back to Senate of any further action needed (resolutions/letters of support, etc)

Student Government
SENATE MEETINGS

CSU CHANNEL ISLANDS
STUDENT GOVERNMENT
ASSOCIATED STUDENTS INC.

Join Senate and make a positive impact on campus!
WEDNESDAYS 9:00AM-11:00AM
STUDENT UNION BUILDING, COVILLE CONFERENCE ROOM

Support Contacts

Website: senate.csuci.edu

Jason Miller

Academic Senate Chair

Jamie Ferns

Academic Senate Coordinator

Senate Office: Bell Tower West 1102

Walk-in / Office Hours are Tuesdays & Thursdays 9am-12pm

Receive Announcements

1. Compose a message to sympa@lists.csuci.edu from the email address you want to subscribe to the senate-announce-l list.
2. In the subject line of your message, type in: subscribe senate-announce-l@lists.csuci.edu Name (replace 'Name' by your whole name including spaces).
3. Leave the message body blank.
4. Send the email.

After this, you will receive a message telling you whether your request was accepted or not. Questions about this list should be directed to senate@csuci.edu

Thank You!

Any Questions?
SGASI@csuci.edu