



NOTICE OF SPECIAL MEETING OF STUDENT GOVERNMENT OF CSU CHANNEL ISLANDS, INC.

NOTICE IS HEREBY GIVEN to the general public and to all members of the CSU Channel Islands Student Government that:

A regular meeting of the Student Government Senate will be held on Wednesday, September 29, 2021, at 9:00 a.m. on <https://csuci.zoom.us/j/85362211572> to consider and act upon the following matters:

- 1) Call to Order: 9:08am
 - a. Roll Call:
 - i. Executive Branch: Aurora Rugerio, Vaishnavi Ramprasad, Alegra Grace, Ayleen Trejo, Emily Quinonez
 - ii. Senators: Ilien Tolteca, Jazmin Guajardo, Benji Mosco
 - iii. Advisors: Helen Alatorre, Annie Block-Weiss
 - iv. Members of the Public: *Jason Miller, Hayleigh Witmer, Roxane Beigel-Coryell, Karly Ibrahim, Synai Hernandez, Elly Yang, Alondra Morales*
- 2) Approval of Agenda:
 - I. **M/S/P I. Tolteca/B. Mosco 3/0/0 Motion Passed**
- 3) Approval of Minutes: *None*
- 4) Public Forum:
 - a. *R. Beigel-Coryell*: October 6 is California Clean Air Day and CSUCI has a pledge that is specific to the campus (at cleanairday.org/pledge/individual/csuci as well as in the LinkTree of [@sustainabilityatcsuci](https://www.instagram.com/sustainabilityatcsuci) on Instagram). Giveaways will be raffled off to students who take the pledge and comment on the Sustainability's Instagram page. There will also be other events from the department as October is Sustainability Month.
- 5) Reports:
 - a. Legislative Reports:
 - i. Senator of Student Engagement (*J. Guajardo*)
 1. Had an office hour with Russell Winans from Clubs and Organizations and was updated on the indoor guidelines they must follow. Ideas were addressed with potential open forums and creating a Canvas page for club leaders. Senator Guajardo will also be connecting with the sports clubs on campus soon.
 - ii. Senator of Wellness and Recreation (*B. Mosco*)
 1. Attended the tabling with WPE on September 27, went to Flag Football at the Recreation Center, and will be having a one-on-one with the Rec Center on October 1. They explained their goals to create more school spirit with the Rec Center and WPE. Senator Mosco will also be reaching out to the WPE to schedule an office hour with them.
 - iii. Senator Commuters and Transportation (*I. Tolteca*)

1. Expressed their satisfaction with the recent CI Campus Cleanup and tabling event and hopes to be involved in the campus restoration projects to come. A graphic is being created to create data from commuter students about their experiences the past few months.

b. Executive Reports:

i. President's (*A. Rugerio*)

1. Met with Director Quinonez to discuss plans for Lobby Corps, held a meeting with a potential senator, continued their work on IEAT 3, met with the CSSA Executive Director. They also brought up that the Ad Hoc Ethnic Studies Budgetary Advisory is looking for a student representative and any interested individuals should email President Rugerio (aurora.rugerio235@csuci.edu).

ii. Vice President's (*V. Ramprasad*)

1. Met with potential senators and interns, attended a Pre-Event meeting for the CI Campus Cleanup, Executive Team meetings, and worked at the September 27 tabling event. They also had the chance to attend a Student Advisory Board meeting as well as an ASI Professional Development meeting.

iii. Chief of Staff (*A. Trejo*)

1. Helped plan and execute the September 27 tabling event with WPE, attended the IEAT 6 meetings to talk about the short-term and long-term action plans, and will be working with Interns to have them sign the Intern Agreements.

iv. Director of External Affairs (*E. Quinonez*)

1. Met with President Rugerio to go over the plans for Lobby Corps and when plans are finalized, they will be sent out to the Senate in an email; Senate is encouraged to share the information in classes, clubs, and on social media. They also reported good progress occurring in their IEAT 2 group.

v. Director of Operations (*A. Grace*)

1. None

c. Judicial Reports:

- i. None.

d. Advisor Reports:

i. Advisor (*A. Block-Weiss*)

1. No report.

ii. Advisor (*H. Alatorre*)

1. No report.

e. Committee Reports:

- i. None.

6) Outstanding Business:

- a. ACTION ITEM: Senator Appointments
 - i. President Rugerio recommended Elly Yang as Senator of Housing and Residential Education. Their experience in housing and passion for making housing a safe space and a safe atmosphere makes them qualified for the position. They also currently work for the Student Union and their experience sitting on many committees gives them valuable experience as a Senator.

II. M/S/P I. Tolteca/J. Guajardo 3/0/0 Motion Passed

7) New Business:

- a. DISCUSSION ITEM: CI Campus Cleanup Recap (A. Rugerio/V. Ramprasad)
 - i. The event that was held on September 25 which allowed for approximately 75 pounds of trash to be picked up (of which was mostly food wrappers and receipts, raising the question about the possible lack of trash cans across campus). This collaboration allowed for many students with similar interests to be involved and get to know one another and become better student leaders.
- b. INFORMATION ITEM: Mask Campaign Details (A. Rugerio/A. Grace)
 - i. Discussed details on what they want the campaign to look like. It will be a short video posted on the Student Government website and an email will be sent out by the end of the week with details on what is being asked from individuals.
- c. DISCUSSION ITEM: WPE Tabling Event Recap (B. Mosco/J. Guajardo/A. Trejo)
 - i. The tabling event that was held on September 27 and was a great way to promote sexual health and see what other issues the student body wants to see Student Government advocate for and allowed for good conversations to happen with students who attended.
- d. DISCUSSION ITEM: Intern Training (A. Trejo)
 - i. A presentation was given about the best way for the Senate and Executive Team to work with Interns, such as their roles as listed in the Bylaws, their importance, tips on how to work with them, and important things to keep in mind while working with them. It is also important for those working with Interns to keep them involved and engaged, as they are the future of Student Government. (The PowerPoint can be found at the end of these minutes.)

8) Closing Comments:

- a. *I. Tolteca*: The Multicultural Dream Center will be hosting Ally Trainings for the Undocumented Population and will have more details about dates and times next Senate meeting.
- b. *K. Ibrahim*: The Police Department is partnering with the Volleyball Club, Alpha Delta Psi, and Beta Gamma Nu to host a Volleyball Tournament on October 7 from 7:00pm-9:00pm in at the Campus Recreation Center. All donations will go towards a scholarship for a student affected by Breast Cancer.
- c. *R. Beigel-Coryell*: Mentioned the importance of preventing littering on campus as opposed to cleaning it up after the fact, such as possible alternatives to confetti on campus and other single use items.

9) Adjournment: 10:03am

Next Student Government Senate meeting is scheduled for Wednesday, October 6, 2021, at 9:00 a.m. on <https://csuci.zoom.us/j/85362211572>

Minutes respectfully submitted by Alegra Grace, Student Government Director of Operations

President's Report

September 29, 2021

- Met with Director Quiñonez to discuss our plan for Lobby Corps.
- Met with a potential senator
- Met with IEAT #3
- Will be meeting with CSSA Executive Director, Jeanne Tran-Martin to talk about the 21-22 Policy Agenda.
- Currently the Ad Hoc Ethnic Studies Budgetary Advisory Committee is looking for student representatives if you are interested please email me, aurora.rugerio235@csuci.edu.

CI Campus Cleanup Recap:



- We picked up \approx 75 lbs of trash, most of it was food wrappers & receipts.
 - Do we have enough trash cans on campus?





CSU Channel Islands ASI Student Government

Vice President

Vaishnavi Ramprasad

Executive Report

September 29, 2021



Report

- Interviews with Potential Senators
- Pre-Event Meeting for CI Campus Clean Up
- Executive Board Meeting
- VPSA Student Advisory Board Meeting
- ASI Professional Development Meeting
- 1-on-1s with the Senators
- WPE Tabling Event

a. DISCUSSION ITEM: CI Campus Cleanup
Recap
(A. Rugerio/V. Ramprasad)

**b. INFORMATION ITEM:
Mask Campaign Details
(A. Rugerio/A. Grace)**

c. DISCUSSION ITEM:
WPE Tabling Event Recap
(B. Mosco/J. Guajardo/A. Trejo)

d. DISCUSSION ITEM:
Intern Training
(*A. Trejo*)

Thank You!



CSUCI Student Government

WORKING WITH INTERNS

Fall 2021

INTERN RESPONSIBILITIES

PER THE BYLAWS



01. Assist in the planning, coordination, and execution of SG events,

02. Attend and report at all meetings of their assigned branch,

03. Work alongside all members of SG to better represent the students of CI

04. Work no less than three (3) hours per week during the academic year.

Duties and responsibilities are not necessarily limited by this section

INTERNS MAY:

01. Participate in official discussion items for meetings of their assigned branch; However can't vote
02. Work alongside members of the other branches of SG to assist in the effective operation of the organization
03. Attend meetings of SG branches they were not assigned to



WHY DO WE HAVE INTERNS?

01. Mentorship Opportunity

- Long-term benefits
- Build managerial skills
- Gain leadership experience

02. Extra Help

- Bring Fresh Perspectives
- Help assist with the development of ideas and initiatives
- Improve Mental Health

03. Future of SG

- Cultivate experienced interns to fill SG positions
- Build more relationships and develop a community
- Leaving a legacy

HOW TO WORK WITH YOUR INTERN



Get To Know Your Intern

- Appreciation Language & Working Style
- Passions and Interests
- Understand what works best for them



Be Open/Listen to their Ideas

- "Employees who feel their voice is heard are 4.6 times more likely to feel empowered to perform their best work" (Forbes)



Keep them Involved

- Involve them in your ideas and plans/ ask for their opinions
- Check-ins
- Motivate them to join meetings/ events with you



THINGS TO CONSIDER

-  Communication is Key
-  Be wary of their time
-  Opportunity to connect
-  Mental Health comes first
-  Fill them in on what's going on with the team



A photograph of a student government tent on a campus. The tent is red with white text that reads "STUDENT GOVERNMENT". Several people are gathered around the tent, and a paved walkway leads towards it. The background shows trees and a building under a clear sky. The quote is overlaid in white, bold, sans-serif font.

"AS WE LET OUR OWN LIGHT
SHINE, WE UNCONSCIOUSLY GIVE
OTHER PEOPLE PERMISSION TO
DO THE SAME"

NELSON MANDELA