



Academic Senate October 10th

President Navarrete & VP Guajardo



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Meeting Timeline





ACADEMIC
SENATE
CHANNEL
ISLANDS

**Meeting Agenda
Academic Senate**

Martin V. Smith Decision Center
Tuesday, 10 October 2023, 2:30-4:30pm

This meeting offers a virtual option for members and visitors through Zoom meeting software:
<https://csuci.zoom.us/j/83715994872>

1. Opening the Meeting
2. Approval of the Agenda
3. Approval of the Minutes from
 - a. Tuesday, 12 September 2023
 - b. Tuesday, 26 September 2023
4. Report from the Chair
5. New Business
 - a. First Reading: *Policy on Instructional Materials Adoption* (SB 23-XX) (Dixon)
 - b. First Reading: *Resolution on Use of Zoom Chat in Senate* (SR 23-XX)
6. Returning Business
 - a. Second Reading: *Resolution on Second Readings* (Wyles)
7. Intent to Raise Questions
8. Report from President Yao
 - a. Grant-funded scholarship update
9. Report from Provost Avila
10. Reports from Standing Committee Chairs
 - a. Faculty Affairs (Dixon)
 - b. Appointments, Elections, and Bylaws (Smith)
 - c. Academic Policies and Procedures (Correia)
 - d. Equity and Anti-Racism (Francois)
 - e. Budget (White)
11. CFA Report
12. Announcements
13. Adjourn

Minutes from Last Meeting

Uploaded to Senate Website:
senate.csuci.edu



Recent Action & Business 10/10



**First Reading:
Policy on
Instructional
Materials
Adoption**



**First Reading:
Resolution on Use
of Zoom Chat in
Senate**





Recent Action & Business 10/10



**Second Reading:
Resolution on
Second Readings**

Amended



**Intent to Raise
Questions (IRQ)**

Scholarship Delays



Takeaways 10/10

Faculty Hiring Book

- Many faculty are eager to have this as it has been praised since their Faculty Hiring policy (SP 20-08) was created
- Two attempts to pull this document have failed
- Chair of Academic Senate has turned to AVP for FASE DeGraffenried to lead the change in creating the document
- Some have cited the lack of a Hiring Handbook as a reason not to follow aspects of SP 20-08
 - Chair of Academic Senate has called this absurd and that policy is policy with or without handbook
- Goal is to have the Hiring Handbook to support the execution of policy
- Faculty Hiring and Retention Handbook
 - Retention starts at the point of job description/search

Takeaways 10/10

First Reading: Policy on Instructional Materials Adoption

- Presenter from Faculty Affairs asked faculty to raise their hands
 - If they know when grades are due
 - Majority of faculty raised their hands
 - If they know when textbook order are due for the spring semester
 - Significantly less faculty raised their hands
- Shared about this during our last Senate Meeting, but now it was presented to Academic Senate
 - Equity for students with accommodations and financial needs
 - DASS Liaison shared that students have the right to have their material provided in a format accessible to them and to know the cost of their education

Takeaways 10/10

First Reading: Resolution on Use of Zoom Chat in Senate

- Faculty inquired why they shouldn't just get rid of chat
- Faculty shared their concerns regarding not feeling that their concerns were being valued when shared in the chat since their comments in chat wouldn't be included in the minutes
- Questions about the content of meeting minutes are still being made
 - Despite an update being provided on 9/26
 - **"Meeting minutes of Academic Senate shall be limited to a record of Senate Business (motions and voting records) along with itemized terse topic lists of reports and discussions on the floor"**
- Academic Senators inquired about including links in meeting minutes
 - Including links has never been guaranteed
 - Discussion made by Academic Senators needs to be recognized by chair

Takeaways 10/10

Second Reading: Resolution on Second Readings

- Called to question what is meant by “extraordinary circumstances”
 - Clarified that it would mean anything out of the ordinary
- Senators were reminded that it requires two-thirds approval
- In Statewide Senate
 - When you submit the item to the agenda you would indicate if it would be requesting to waive the first reading
- Amendment to include that the Senate supports First and Second Readings to occur at separate meetings of Academic Senate in almost all circumstances

Takeaways 10/10

Intent to Raise Questions – Delayed Scholarships

- Faculty raised concerns regarding the delayed grant based scholarships, as some were still not disbursed to students by the 5th week of the semester
- Kaia – Dr. Yao's Chief of Staff
 - Shares deep regrets regarding the inconvenience of the delay in scholarships
 - Issues may be due to the way promised aid should be categorized, since payments can come in two forms
 - Scholarships – aid towards tuition and fees, not subject to taxation
 - Unqualified – goes towards any need to support student, subject to taxation
- Some grants were not categorized correctly – some were classified as wages
 - Ensuring the work is primarily for students' benefit
- Concerns of SIRF being shifted to a salary model when originally a stipend model – Has been an ongoing conversation for 2 years

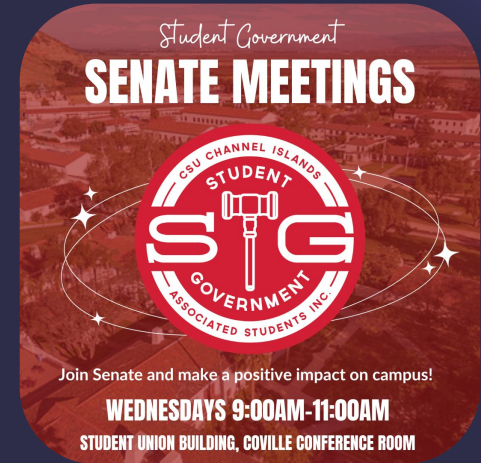
Announcement Sent to Senator List

Accreditation Gallery

- Total of 118 Participants who attended Accreditation Gallery Tour
 - Students 22.8%
 - Faculty 14.4%
 - Staff 47.5%
 - Administrators 15.3%
- Webpage for Virtual Tours
 - <https://sites.google.com/myci.csuci.edu/csuci-rsc-virtual-tour/start-virtual-tour>
 - Deadline to provide feedback was extended to this Friday

Process for Raising Student Concerns

1. Students can share their concerns with us during
 - Senate Meetings
 - Office Hours
 - SGASI@csuci.edu
2. Student Government will
 - See who is impacted
 - Determine where/which Academic Senate committee the concerns falls under
 - Report back to Senate of any further action needed (resolutions/letters of support, etc)



Support Contacts

Website: senate.csuci.edu



Jason Miller

Academic Senate Chair



Jamie Ferns

Academic Senate
Coordinator

Senate Office: Bell Tower West 1102

Walk-in / Office Hours are Tuesdays & Thursdays 9am-12pm

Receive Announcements

1. Compose a message to sympa@lists.csuci.edu from the email address you want to subscribe to the senate-announce-l list.
2. In the subject line of your message, type in: subscribe senate-announce-l@lists.csuci.edu Name (replace 'Name' by your whole name including spaces).
3. Leave the message body blank.
4. Send the email.

After this, you will receive a message telling you whether your request was accepted or not. Questions about this list should be directed to senate@csuci.edu



Thank You!

Any Questions?

SGASl@csuci.edu